

**AFL (NSW/ACT) Commission Limited**



**AFL CANBERRA  
BY-LAWS  
2018**

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## **Introduction**

The following By-Laws have been made by AFL Canberra pursuant to its role to administer Australian Football Competitions in the ACT region.

## **Definitions**

All capitalised terms not defined in these By-Laws have the same meaning as in the Regulations.

In these By-Laws, unless the context requires otherwise, the following terms shall have the following meaning:

**Host Club** means the first named Club or Team in the fixture, but not always the ground of the first named Club (i.e. the Home Club), even when the Match is transferred to another ground.

**Match** means an official match in a Competition conducted by the League.

**Regional Variation** means a change or inclusion to the By-Laws of the Competition as provided for under By-Law 2.3 (A).

**Team** means a Club's team participating in a Match in a Competition conducted by the League.

**Team Sheet** means a list of Players and nominated Officials, as required, to participate in a Competition Match.

## **Interpretation**

In the interpretation of these regulations, unless the context requires otherwise:

- (a) words importing the singular shall be deemed to include the plural and vice versa;
- (b) words importing any gender shall be deemed to include the other gender;
- (c) headings are included for convenience only and shall not affect the interpretation of these By-Laws "including" and similar words are not words of limitation;
- (d) Any words, terms or phrases defined in the remainder of these By-Laws shall have the meaning prescribed within the regulations; and Words, terms or phrases not otherwise defined in these regulations shall be given their ordinary meaning.

## **BY-LAWS**

### **1. AFL NSW/ACT REGULATIONS**

- (A) All Leagues, Clubs, Players and Officials must comply with the AFL NSW/ACT Regulations.
- (B) In the event of any inconsistency between the AFL NSW/ACT Regulations and these By-Laws, the AFL NSW/ACT Regulations will prevail.
- (C) AFL NSW/ACT may, suspend any by-law from operation. Any such suspension shall be advised to Clubs in writing and shall remain in force until AFL NSW/ACT determines otherwise.

### **2. CLUB AFFILIATION**

- (A) All Clubs must affiliate with the League in the form and on such conditions determined by the League and AFL NSW/ACT from time to time.
- (B) Affiliation is granted to a Club by the League on an annual basis.
- (C) To be affiliated with the League, a Club must lodge an application for affiliation or participation, along with any prescribed fee (which may also include, in addition to or in lieu of a prescribed affiliation fee, the lodgement of a bond) to the Administration Committee, and have its application, for affiliation or participation approved by the Administration Committee.
- (D) The Club affiliation form and the amount of any affiliation fee, or the terms of any bond, are to be prescribed by the Administration Committee from time to time.
- (E) The Administration Committee may:
  - (i) approve a Club's affiliation application;
  - (ii) approve the Club's affiliation application on terms and conditions as it reasonably requires;
  - (iii) approve the Club's affiliation application with a request for further or additional information, or amend or revise the application;
  - (iv) refuse to grant the Club's affiliation application; or
  - (v) defer same.
- (F) In determining whether to grant a Club's affiliation application or in making any decision pursuant to By-Law 1 (F), the Administration Committee shall take into account:
  - (i) the Club's structure, governance and administration, including succession plans and long-term planning and development;
  - (ii) the promotion of AFL by the Club and its contribution to the ongoing development of the Australian Football;
  - (iii) the financial health of the Club;
  - (iv) the behavioural and conduct history of the Club, its Teams, Players, Officials, volunteers and spectators, and the Club's relationships with other Clubs and the region; and
  - (v) any other matter that the Administration Committee deems appropriate.

- (G) The Administration Committee may at any time require a Club to show cause why its affiliation or participation should not be suspended, withdrawn or terminated, or subject to such terms and conditions as the Administration Committee proposes. If the Club fails to respond adequately to the Administration Committee's cause request to the Administration Committee's satisfaction, the Administration Committee may proceed to suspend, withdraw or terminate the Club's affiliation or impose such terms and conditions on the Club's affiliation as the Administration Committee deems appropriate.
- (H) Notwithstanding, and in addition to By-Law 1 (H), where a Club fails to uphold the standards required for affiliation or participation of a Club with the League, or fails to comply with the terms and conditions of the Club's affiliation or participation with the League, the Administration Committee may suspend, withdraw or terminate the Club's affiliation, or impose such terms and conditions on the Club for its ongoing affiliation or participation with the League, as the Administration Committee sees fit.

### **3. COMPETITION MANAGEMENT**

The Administration Committee controls the day-to-day operation of the League's Competitions.

#### **3.1 Attendance at Meetings**

The League will determine the number of representatives required in attendance at League meetings for which notice has been properly given.

#### **3.2 Interpretation of the By-Laws**

Where there is a dispute with respect to the interpretation of these By-Laws, the view of the Administration Committee will prevail and will be final.

#### **3.3 Amendments to By-Laws**

- (A) Regional variations to these By-Laws may be amended by the League on the recommendation of the Administration Committee in consultation with the Clubs.

#### **Regional Law:**

**3.3 (A)** Where the Regional Law differs from the Generic Law, the Regional Law shall be the Law that is applied.

#### **3.4 Legal Compliance**

- (A) All Clubs are required to comply with all legal (including statutory) and other provisions and requirements governing their operations, including but not limited to the regulation of their operations and child protection.
- (B) Whilst AFL NSW/ACT and the League will provide information, guidance and assistance to Clubs where it is able on issues affecting their governance and operations, the responsibility to ensure compliance with all legal (including statutory) and other provisions and requirements affecting their operations lies with each Club.

### **4. LAWS OF THE GAME AND POLICIES**

- (A) Except where otherwise noted in these By-Laws, Competition Matches shall be played under the Laws of the Game as prescribed by the AFL from time to time.
- (B) Use of gloves by Players in junior Competitions is prohibited for development purposes. The field Umpire may permit or allow the use of a glove(s) by a junior Player in a Competition Match under exceptional circumstances such as injury.

**Regional Law:**

**4. (B) (i) Gloves**

Players are discouraged from wearing gloves for development purposes; however, they are permitted to wear approved gloves

- (C) No Player shall be permitted to play in a Competition Match wearing apparel or protective equipment which may cause injury to himself or other Players. The field Umpires may at their discretion inspect Players' equipment either before or at any time during the Competition Match.
- (D) Undergarments worn in junior Competition Matches, such as Lycra shorts, must be beige. Full length undergarments (items other than the playing jumper or shorts) may only be worn with the prior approval of the League. Short sleeved or sleeveless are acceptable.
- (E) All Clubs, Players and Officials agree to comply with AFL, AFL NSW/ACT and League By-Laws and regulations including:
  - a. the Laws of the Game;
  - b. the National Player Transfer Regulations;
  - c. the National Member Protection Policy;
  - d. the National Extreme Weather Policy;
  - e. the National Vilification and Discrimination Policy;
  - f. the National Gambling Policy;
  - g. the National Player and Official Deregistration Policy;
  - h. the Anti-Doping Policy;
  - i. the Sports Trainers in Community Australian Football Policy;
  - j. the Working With Children Policy;
  - k. the AFL NSWACT Statement on Electronic Communications;
  - l. the State and Territory Tribunal Guidelines NSW/ACT;
  - m. the National Disciplinary Tribunal Guidelines
  - n. the AFL NSW/ACT Regulations;
  - o. the AFL NSW/ACT Code of Conduct;
  - p. the AFL NSW/ACT Code of Practice for infectious diseases;
  - q. these By-Laws.

**Regional Law:**

Refer to Attachment N for Player Loyalty and Pathway Policy

**Regional Law:**

Refer to Attachment I for AFL Canberra Development Compensation Levy

- (F) To the extent that these By-Laws are inconsistent with any AFL or AFL NSW/ACT regulation, rule or policy, the AFL or AFL NSW/AFCT regulation or policy will prevail to the extent of that consistence.

**4.1 Alcohol Policy**

- (A) Alcohol is permitted to be sold at a League venue by the Host Club. In such cases the Host Club must have the appropriate liquor licence issued by the relevant authority and consent, if required, of the local council.
- (B) Alcohol is not permitted to be brought into any League venue.
- (C) Each Club is required to ensure that its members and spectators abide by this By-Law. Should a host Club find that alcohol has been brought to the venue they must report the matter to the League



and advise an Official of the offending members or spectators Club, whom in turn shall take the necessary action.

- (D) Should the Club fail to act, or the Club members or spectators fail to adhere to their official's request the Club will be in breach of the Code of Conduct.
- (E) Alcohol is not permitted to be taken onto the field of play at any time during the course of a Competition Match. Clubs are required to fix notices to the boundary fence or elsewhere if there is no boundary fence, advising that alcohol is not to be taken onto the field of play.
- (F) Alcohol is not to be consumed by a Club Official either before or whilst they are fulfilling an official Match day role (i.e. timekeeping, ground manager, umpire escort, umpire etc.).
- (G) In accordance with the Australian Football Match Policy Alcohol is prohibited during junior Competition Matches. Where both Senior and Junior Matches are played on the same day at the same venue, League Policy will apply.

## **4.2 Kick-In Rule**

The same football used to score the behind, must be utilised for the resultant kick-in unless otherwise instructed by the field Umpire.

## **4.3 50 Metre Penalties**

A free kick or a 50-metre penalty may be awarded against a Team if a Player, Official or clearly identifiable supporter of a team:

- (A) uses abusive, insulting, threatening or obscene language towards an Umpire;
- (B) behaves in an abusive, insulting, threatening or obscene manner towards an Umpire;
- (C) intentionally, recklessly or negligently engages in conduct which affects, interferes with or prevents an Umpire from performing his or her duties; or
- (D) In cases where boundary fencing is not in place, the Field Umpire may require spectators to provide more space beyond the boundary and may refrain from recommencing the Match until the request is complied with.

## **4.4 Loss of Points**

- (A) Where a Team is determined as losing a Competition Match as a result of a breach of the Regulations or these By-Laws, the Competition points or 'win' for the Competition Match concerned will be credited to the opposing team.
- (B) Points scored for and against each Team and goals kicked by Players shall be credited in the normal manner.

## **4.5 Conduct of Matches – Juniors**

All junior & youth Competition Matches will be conducted according to the principles outlined in the Australian Football Match Policy unless otherwise approved by AFL NSW/ACT.

# **5. COMPETITIONS**

## **5.1 Season**

The football season for Leagues will commence and conclude on the dates prescribed by the Administration Committee.

## **5.2 Season Fixture**

The League will prepare a schedule of Competition Matches (Season Fixture) for each grade of Competition for distribution to Clubs prior to the start of the season.

### **Regional Law:**

Refer to Attachment K for Competition Details.

- (A) Other than in exceptional circumstances as determined by the League, the Season Fixture will not be varied once the season has commenced.
- (B) Where a Season Fixture is prepared for a divisional structure, any byes, where possible, should be in the lower division.

### **Regional Law:**

**5.1 (B) (i)** Football Operations will have the final say on fixtures.

- (C) Where the League does regrade a team(s) after the commencement of a Competition, the Match Ratio (wins and losses) are included in the regraded Competition.
- (D) Each Competition Season Fixture will consist of a series of home and away Matches followed by a finals series of Matches.

**Regional Law:**

**5.1 (D) (i)** Each competition fixture draw shall consist of a series of home and away premiership matches followed by a finals series, with the exception of Non-Competitive Age Groups who will not participate in a finals series

**5.3 Ladder**

A premiership ladder for each Competition shall be maintained in Footyweb throughout the duration of the home and away season as determined by the Administration Committee.

**Regional Law:**

**5.3 (A) (i)** All AFL Canberra Competitions will be based on the "Winning Percentage" Ladder.

**5.4 Match wins**

- (A) In home and away round Matches:
  - a. Match ratio will be used as the method of determining ladder position;
  - b. Match ratio is determined by dividing the number of wins by the number of Matches played;
  - c. In the case of a draw, this is determined as half (0.5) of a win and this calculation is used when determining Match ratio;
  - d. If a scheduled round of Matches is not played, the Club with the bye in that round does not receive a Match win;
  - e. Where more than one Team has the same Match ratio, Clubs will be positioned on the ladder in order of percentages calculated from the points scored for and against.

**5.5 Forfeits**

- (A) Any Club unable to play a Competition Match for which it is scheduled is to advise the opposing Club and the League no later than mid-day the day prior to the Competition Match or as otherwise prescribed by the League. The Competition Match will be treated as a forfeit and provided an explanation is furnished to the League to its reasonable satisfaction, no sanction or penalty other than those specified in this By-Law will be imposed.
- (B) If there is a forfeit the host Club must inform the Administration Committee and the opposition Club as soon as reasonably practical.

**Regional Law:**

**5.5 (B) (i)** Any club unable to play a match for which it is drawn is to advise the opposing Club and the League no later than 10am on the Friday prior to the match concerned.

- (C) Should a Club forfeit a Competition Match without the required notice, a fine of up to \$1,000.00 may be imposed at the absolute discretion of the Administration Committee.

**Regional Law:**

**5.5 (C) (i) Fines for Forfeits**

Should a senior club forfeit a match it is scheduled to play, a \$300 fine shall be imposed on them. Depending on the circumstances of the forfeit, a further penalty may be applied by the Administration Committee.

Should a junior club forfeit a match it is scheduled to play, a \$50 fine shall be imposed on them. Depending on the circumstances of the forfeit, a further penalty may be applied.

For any forfeit called and due to the timing financial costs cannot be recovered i.e. ACT Sportsgrounds costs, the Club that forfeited will be responsible for costs that can be substantiated.

For forfeits, the Club that was forfeited to (received forfeit) can invoice the Club directly that forfeited the relevant costs. The Clubs are expected to liaise with each other to agree on costs prior to creation of an invoice.

- (D) Where the League is unable to advise the appointed Umpires prior to such Umpires attending a forfeited Competition Match, the League will pay the Umpires any Match fees or expenses and the forfeiting Club will be invoiced for the full amount.
- (E) Subject to By-Law 5.5 (D), if for any reason a Team is not ready to commence play 20 minutes after the scheduled commencement time for a Competition Match, the opposing Club may claim the Competition Match as a forfeit to be determined by the Administration Committee.
- (F) All Clubs must field a senior grade Team in the home and away Competition unless otherwise arranged with the Administration Committee. Should a Club play in a reserve grade fixture and subsequently forfeit their senior grade Competition Match in the same round, that Club will not be awarded any points for the reserve grade Competition Match and will be liable to disciplinary sanctions as the Administration Committee may determine in its absolute discretion.

#### **Regional Law:**

**5.5 (F) (i)** Clubs must field a team in the highest grade they have entered i.e. Senior Club – First Grade and Community Club – Third Grade. If this does not occur, a forfeit shall be recorded against all corresponding grades i.e. would be a forfeit in First and Second Grade (Senior Club) and Third Grade and Fourth Grade (Community Club)

- (G) A Club's Team shall forfeit a Competition Match if it is unable or fails, refuses or neglects to complete a Competition Match already commenced.
- (H) For Competition Matches where there is a forfeit, only the non-forfeiting Club may enter a Team into Footyweb.
- (I) In the event of a forfeit, the result of the Competition Match will be determined as follows:
  - a. Juniors / Youth Competitions: In the case of a forfeit win, or where ineligible Players have been played, the forfeiting or ineligible Club's Team will be awarded zero (0) points for and sixty (60) points against. The non-forfeiting or eligible Club's Team will be awarded sixty (60) points for and zero (0) points against.
  - b. Senior Competitions (under 18s and over): a one hundred and twenty (120) to nil (0) point win to the Club's Team who did not forfeit the Competition Match.

#### **Regional Law:**

##### **5.5 (I) (iv) Ladder impact from forfeits**

Where a forfeit occurs, the team receiving the forfeit shall:

\* Receive four match points

\* Have their points for increased by the average of the points scored by the winners of the other matches in that round in that division

\* Have no points added to their points against

The forfeiting team shall:

- \* Receive no match points
- \* Have no points added to their points for
- \* Have their points against increased by 200 points

**Regional Law:**

**17.7 (I) (v)** If a team forfeits three home and away matches in a season, the Administration Committee shall consider the issue and determine the continued participation of the club and team in the respective competition. The Administration Committee can decide to withdraw the team from the competition following their forfeits

(J) Competition Ladders will be adjusted accordingly by the League.

## **5.6 Other Matches**

No Club shall arrange or play in any Competition Match other than the official fixture schedule without the approval of the Administration Committee.

**Regional Law:**

### **5.6.1 Divisions – Juniors**

Where team numbers and/or team ability warrant, separate Divisions may be set up within an Age Group competition to determine the premiership for that season.

### **5.6.2 Teams in the Same Age Group – Juniors**

In the event that a club has more than one team in an age group, players need to be allocated to a specific team for the entire year and be notified to Football Operations for public display.

### **5.6.3 Movement of Players (Special Conditions) – Juniors**

In special circumstances, clubs can submit an application to Football Operations to request a player from one team to be made eligible to play for the other team in the same Age Group.

In cases where one team does not have enough players to field a team, clubs are first encouraged to promote players from a lower Age Group to play in their higher division before submitting an application.

If Football Operations deem that you have not made a significant attempt to promote younger players, your application will be denied.

## **6. REPRESENTATIVE FOOTBALL**

### **6.1 Participation**

- (A) Competition representative Teams shall participate in inter-league Matches as directed by the League and sanctioned by AFL NSW/ACT from time to time.
- (B) The League shall have first call on the services of all Players for its representative Matches and representative training sessions. Any Player who does not make himself available or declines selection for such training sessions and Competition Matches, without the written approval of the Administration Committee, may automatically be suspended for the next two (2) Competition Matches in which the Player's Club is participating immediately subsequent to the representative Match concerned.

**Regional Law:**

**6.1 (B) (i)** In addition to 27.1 (B), any club which does not allow or discourages players from participating in training sessions and matches, may be subject to sanctions, including loss of premiership points subsequent to the representative match concerned, or fines up to the value of \$1000.

- (C) Any Player who declares himself or herself unavailable because of injury or illness must make themselves available for a medical examination by a medical practitioner of the League's choice.
- (D) Any Player who fails to attend a scheduled representative training session of which he or she has been properly notified must tender an explanation to the Administration Committee. If in the opinion of the Administration Committee the Player's explanation is unacceptable, such Player may be dealt with as the League thinks fit.
- (E) Except in exceptional circumstances as approved by the Administration Committee, Players selected in a representative Team will not be permitted to play with their Club on the same weekend of the representative Match concerned. Any player who takes part in a Competition Match in violation of this By-Law shall be liable for further disqualification. The Team with which the Player participates for may lose any premiership points gained and his Club may be fined up to two hundred and fifty dollars (\$250).

## **6.2 Venue Selection**

- (A) Where the League schedules a representative Match to be played, the Administration Committee shall select a venue taking into consideration the standard of playing surface and facilities, ground hire costs and the ability to charge admission.
- (B) The League may allocate catering rights to the Host Club or any other Club which is prepared to undertake all ground management duties for the Representative Match. Any gate takings will be used by the League to offset staging costs.

## **6.3 Offences in Interleague Matches**

Player Reports in an inter-league/ representative Match or in a Match between clubs of different leagues will be addressed as provided for in Regulation 12 of the AFL NSW/ACT Regulations.

## **7. UNIFORM AND LOGO REGULATIONS**

### **7.1 Changes to Club Names and Logos**

The process relating to the approval of Club names and Logos including any changes to Club names and logos is governed by the AFL NSW/ACT Regulations.

### **7.2 Uniform Design**

- (A) New Clubs are required to submit complete details of the proposed colour and design of its uniform to the Administration Committee for approval. Once approved, such Club has exclusive rights to its uniform design.
- (B) Existing Clubs must submit details of any proposed variation of their uniforms design for prior written approval of the Administration Committee.

#### **Regional Law:**

#### **7.2 (B) (i) Uniform Designs**

Electronic copies of uniform designs should be submitted to Football Operations prior to the commencement of the season.

### **7.3 Jumper Numbers**

- (A) Players of each Team must play in their Club uniform as registered with the League and wear numbers on the back of their jumpers corresponding to the numbers shown on the Club's Team Sheet.
- (B) All numbers must be whole numbers between 1 and 99 inclusive and recognisable from one hundred (100) metres. No Players from the same Club Team are permitted to wear the same number in a Competition Match.
- (C) Numbers must be between 20cm and 28cm in height and in plain font.

### **7.4 Uniform Clashes**

- (A) To avoid clashes of uniforms in Competition Matches, the following provisions will apply:
  - a. The Host Team shall play in dark coloured shorts (e.g. black, dark-brown, blue, green etc.) whilst the away Club's Team will play in white shorts; and
  - b. where the host Club plays in white shorts, the away Team may play in any colour shorts, other than white.
  - c. Where Teams play in uniforms that are similar in design or colour as determined by the Administration Committee, the away Club's Team must wear a clash jumper as approved by the Administration Committee.

### **7.5 AFL NSW/ACT and Club Approved Suppliers**

AFL NSW/ACT approved suppliers are licensed and authorised as the only suppliers to use the AFL NSW/ACT logo in accordance with Regulation 14 of the AFL NSW/ACT Regulations.

### **7.6 Sponsor's Logos / Approved Suppliers**

- (A) Sponsor's logo may be worn on the Players' jumpers as approved by the Administration Committee in its ultimate discretion.
- (B) Sponsor's logo may only be worn on shorts if approved by the Administration Committee in its absolute discretion and provided:
  - a. The logo does not exceed 39cm<sup>2</sup> with a maximum width of 7cm; and
  - b. The logo is placed on the front of the right leg.
- (C) The Administration Committee will consider any other proposals for the display of Club or sponsors logos on Player's uniforms.

**Regional Law:**

**7.6 (C) (i) ActewAGL**

All Junior Clubs should have the ActewAGL logo on their players shorts.

**Regional Law:**

**7.6 (C) (ii) Player Shorts**

For AFL Canberra First Grade, Second Grade, Women's First Grade and Rising Stars players are required to wear white club playing shorts for their away games.

During Finals, the club that is ranked the lowest shall be the away team and be required to wear white playing shorts.

Football Operations may vary this Law from time to time.

## **8. TEAMS**

The requirements on Team nominations and the provisions for divisionalisation, joint ventures or Club alliances (if applicable) will be determined by the League.

## **9. PLAYER NUMBERS**

### **9.1 Number of players – Senior Men's Competitions**

- (A) The maximum number of Players that can be listed on the Team Sheet for a Team in a Competition Match is twenty-two (22).
- (B) If one or both Teams have eighteen (18) Players or less listed on the Team Sheet, the number of Players on field at the start of the Competition Match shall be sixteen (16) Players per team, unless both Teams agree in consultation with the Umpires to start with either seventeen (17) or eighteen (18) 'on field' Players.
- (C) If both Teams have more than eighteen (18) Players listed on the Team Sheet, the number of Players on-field at the start of the Competition Match shall be eighteen (18) Players.

### **9.2 Minimum Number of Players – Senior Competitions**

- (A) The minimum number of on-field Players required for a Team to commence and complete a Competition Match is fourteen (14).
- (B) Instances of non-compliance with By-Law 8.2(A) will be deemed to be a forfeit by the relevant team.

### **9.3 Number of players – Senior Women's Competitions**



- (A) The maximum number of Players that can be listed on the Team Sheet for a Team in a Competition Match is twenty (20).
- (B) If one or both Teams have sixteen (16) Players or less listed on the Team Sheet, the number of Players on field at the start of the Competition Match shall be fourteen (14) Players per team, unless both Teams agree in consultation with the Umpires to start with either fifteen (15) or sixteen (16) 'on field' Players.
- (C) If both Teams have more than eighteen (18) Players listed on the Team Sheet, the number of Players on-field at the start of the Competition Match shall be eighteen (18) Players.

**Regional Law:**

Please refer to Attachment K for Competition Details.

**Regional Law:**

**9.3 (i) Playing Numbers – Second Grade, Third Grade Fourth Grade, Rising Stars and Women's Second Grade**

AFL Canberra Second Grade, Third Grade, Fourth Grade, Rising Stars and Women's 2<sup>nd</sup> Grade will be 18 players per side default.

In the case where either side has less than 20 available players at the start of the match, they may request to play 16 a side (no wings). This request cannot be denied by the club receiving the request. This must be communicated with the opposition manager, coach and the umpire's pre match no less than 30 minutes prior to the start of the match. Post game this must be communicated via email to football operations staff.

If a game commences as 18 a side it will remain at 18 per side independent of injuries or send off during the game.

With the exception of First Grade Women's 16 a side is not permitted in finals.

**9.4 Number of players – Junior and Youth Competitions**

- (A) The maximum number of Players that can be listed on the Team Sheet for any Team in a Competition Match is twenty (20).

**Regional Law:**

**9.4 (A) (i) Under Age Competitions**

There is no limit to the number of interchange players in junior football.

- (B) Teams must have the minimum number of Players available at the scheduled commencement of a Match to constitute an official Match.
- (C) To encourage the participation of Players in Competition Matches Teams are encouraged to minimise reserves and to have the highest possible number of Players involved in the Match.
- (D) To encourage maximum participation where the two Teams do not have the same number of Players, Club's must borrow or loan available Players up to the maximum on-field number for that age group or Division. If as a result of a Coach not accepting Players, the Team loaning additional Players will be able to play additional Players up to the maximum on-field number. The maximum number of Players on the Team Sheet still applies.

**Regional Law:**

**9.4 (D) (i) Even Up Rule**

If a team has less than the maximum number of players as outlined in Attachment J on their team sheet prior to the commencement of a game the following will apply:

\* If a team does not have the minimum required number of registered players as per Attachment J, a scratch match will be played with the opposing team receiving a win by forfeit.

\* Where a team does not have the maximum number of players as per Attachment J, their Team Manager must approach the opposing Team Manager to inform them and request a decision on evening the playing numbers.

\* The team receiving this approach then must either decide to a) reduce the number of players on the field to be the same as the opposition or b) loan players to the opposing team to ensure team numbers are the same (up to the maximum). The umpire must be informed of this decision.

\* Players on loan can be rotated back each quarter

Decided playing numbers should be updated on a quarter by quarter basis as available numbers increase or decrease.

The Even Up Rule will not apply in finals.

- (E) The following table shows the on-field minimum and on field maximum number of Players by age group. During school holiday's minimum player numbers and ground sizes may be reduced after agreement between Umpires and Coaches of both Club's Teams. During school holidays, the minimums below can be reduced by two (2) Players.
- (F) Other than as outlined in Rule 9.4 (D) or in the case of a send-off, Player numbers at all times must be equal.
- (G) If during the Match, an injured Player has to leave the ground but there are no replacements in that team, the Field Umpire, the Opposition Coach and the ground manager must be advised accordingly. The other Club's Team is to remove a Player to keep the numbers on the ground even (except for send offs). When a Player returns to the field, in such circumstances the same process in reverse applies.

#### **Regional Law:**

Please refer to Attachment K for Competition Details. This Attachment outlines the number of players for the AFL Canberra Junior Competitions.

## **10. FINALS**

### **10.1 Finals Structure**

The Administration Committee will determine the structure of the finals series for each Competition upon release of the Competitions Season Fixture and prior to the first home and away Competition Match of the season.

### **10.2 Venue Selection**

The Administration Committee will determine the venues for finals series Competition Matches in its absolute discretion.

#### **Regional Law:**

**10.2.1** Football Operations shall determine the venues for all finals series matches on an annual basis

### **10.3 Match Duration**

The duration of finals Competition Matches will be as determined by the League in accordance with By-Law 11.5.

#### **Regional Law:**

Refer to Attachment K for Competition Details

## 10.4 Match Conditions

Subject to By-Laws 10.3 and 10.5, all other Competition Match conditions applicable to the home and away season will apply to all finals Competition Matches.

## 10.5 Drawn Finals

In the event of a drawn finals Competition Match, the following procedure will apply:

- (A) The goal Umpires will confirm the scores;
- (B) The field Umpires will re-commence the Competition Match for a further duration of five (5) minutes (plus time on) and the Teams will not change ends;

### Regional Law:

**10.5 (b) (i)** Time on will only apply for the First Grade competition.

- (C) The siren will sound after the initial period of extra time, the Teams will change ends and a further five (5) minutes (plus time on) is to be played;
- (D) If the Competition Match is still drawn after the second five (5) minute (plus time on) period, the Competition Match will continue until the next score at which time the siren will sound; and

### Regional Law:

**10.5 (d) (i)** If the game is still drawn after the second five minute period the siren will then sound and the Golden Point rule will apply.

### The Golden Point Rule:

After the Goal Umpires have consulted, both teams remain tied, the umpire will recommence the game with a centre ball up and allow play to continue until the next score when the Time keeper will sound the siren. The team that scores first is the winner.

- (E) At no stage before or during extra time are Coaches permitted to address Players.

### Regional Law:

**10.5 (e) (i)** Coaches are permitted to address players post the final siren and post the second five minute period. Umpires will direct players to return to their position once scores are confirmed by the goal umpires.

## 10.6 Emergency Umpires

Emergency Umpires, when appointed to officiate, shall have the power to order Players from the field as well as the ability to report Players.

### Regional Law:

**10.6.1** Emergency umpires, when appointed to officiate, shall have the power to order players from the field and award free kicks for behind play offences as well as the ability to report players.

## 10.7 Player Eligibility

- (A) The League will determine the eligibility provisions prior to the commencement of the home & away season.

### Regional Law:

Refer to Attachment E for Player Eligibility in Finals

- (B) A Player is only permitted to play in one finals Competition Match for his Club on any given weekend or round unless determined otherwise by the League pursuant to this By-Law 10.7.
- (C) Any Player who has played in a total of 50% or more of home and away Competition Matches of a higher grade or grades in the relevant season will not be eligible to play final Competition Matches in a lower grade unless the Matches in the higher and lower grades are to be played on the same day (as defined by the League).
- (D) On application by a Player's Club, the Administration Committee may vary the number of qualifying Competition Matches required where Services personnel are posted a significant distance away during the home and away Competition Matches or where a Player misses a significant number of Competition Matches due to serious injury or pregnancy (more than six (6) Matches), transfers in employment, or under other exceptional circumstances as determined by the Administration Committee. Such transfer in employment should follow three (3) calendar months of continuous employment preceding the transfer date with the existing employer, unless otherwise approved by the League.

### 10.8 Provision of Officials

During finals series Competition Matches, non-competing Clubs may be required (as determined by the Administration Committee) to provide personnel to assist with event and ground management duties including as gatekeepers, timekeepers, interchange steward, scoreboard attendants and other operational requirements.

### 10.9 Catering and Gate Receipt Rights

Catering and gate receipt rights for finals Competition Matches will be determined by the League

#### Regional Law:

Please refer to Attachment J for Finals Hosting Responsibilities

## 11. MATCH DAY REQUIREMENTS

### 11.1 Match Day Paperwork

- (A) Where online facilities are not utilised paper documents as prescribed by the League in By-Law 11.1 will be provided:

<p><b>Team Sheets Retained by Clubs unless otherwise directed by the League</b></p>	<ul style="list-style-type: none"> <li>• Three (3) copies produced:             <ul style="list-style-type: none"> <li>○ One (1) handed to <u>opposition</u> Team Manager</li> <li>○ One (1) <b>retained by Club</b> Team Manager</li> <li>○ One (1) provided to <u>ground manager / Timekeeper</u></li> </ul> </li> <li>• The Team Sheet must include the name of:             <ul style="list-style-type: none"> <li>○ Coach</li> <li>○ Team Manager</li> <li>○ Runner(s)</li> <li>○ First Aid Official</li> </ul> </li> <li>• Each Club to verify each other's list and each to sign off each Club's copies. Both Clubs to retain.</li> <li>• Umpires sign the ground manager copy after completing end of Match duties.</li> <li>• Clubs must retain for season and be able to present if required <b>within seven (7) days</b> or as determined by the League</li> </ul>
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<b>Goal Umpire Score Cards</b>	<ul style="list-style-type: none"> <li>Designated Home Club must enter results on Footyweb or as required by the League.</li> </ul>
<b>Send Off Form and timekeepers Card</b>	<ul style="list-style-type: none"> <li>Provided to the Timekeeper</li> </ul>
<b>Match Report Completed by Umpires</b>	<ul style="list-style-type: none"> <li>Umpires to record Match day presentation and issues / incidents via online facility or as required by the League.</li> </ul>
<b>Umpire Review Completed by Coaches</b>	<ul style="list-style-type: none"> <li>Where required by the League submission to Umpire Manager via online facility or as determined by the League.</li> </ul>
<b>Umpire Best and Fairest Votes completed by Umpires</b>	<ul style="list-style-type: none"> <li>Umpires to submit via online facility or as determined by the League.</li> </ul>
<b>Umpire Notice of Report sheet</b>	The process to be used by the Umpires to submit Notice of Report is as determined by the League
<b>In the event of a forfeit</b> <ul style="list-style-type: none"> <li><b>No Umpire Votes should be taken</b></li> <li><b>No Goal Umpires cards to be kept</b></li> <li><b>Record result on Footyweb noted as a forfeit</b></li> </ul>	

## 11.2 Team Sheet

- (A) The official Team Sheet for each Match must contain each Player's name and jumper number and the name of each Team Officials.
- (B) A copy of the official Team Sheet is to be provided by each Club to:
- The timekeeper, to be clearly marked with the quarter-by-quarter scores and goal-scorers at the conclusion of the Competition Match and returned to the League Office with the relevant Match paperwork; and
  - The opposing Club.

### Regional Law:

**11.2 (B) (i)** For each match, six copies of an official team list containing player's names and jumper numbers and the names of team officials is to be prepared by each competing team. Copies should be distributed as below:

- \* Copy handed to the Field Umpires prior to the commencement of the game.
- \* Copy handed to your opposition manager prior to the commencement of the game
- \* Copy handed to the Announcer (if applicable) including the captain(s) identified prior to the commencement of the game
- \* Completed version to the umpire post game
- \* Completed copy hand to opposition manager post game
- \* Completed copy to keep on record

- (C) Player and Official names on Team Sheets/ lists are to be completed in alphabetical order.
- (D) Alterations or additions may be made to the original Team Sheet up until the end of the half time interval by arrangement with the field Umpires. Players arriving late may take the field prior to being listed on the Team Sheet provided that the opposition Team manager and Umpires are advised. Such Players must be included on the Team Sheet before the second half commences.

- (E) Players included on the Team Sheet but not in attendance at the Competition Match venue at the commencement of the Match must be removed from the Team Sheet before the Match commences. No amendments may be made to any Team after the half time interval.

**Regional Law:**

**11.2 (E) (i)** Players can be added to the Team Sheet after the half time interval upon approval of the Ground Manager.

- (F) Goals not listed on the Team Sheet at the time it is received at the League shall not be credited to a Player's tally if subsequently disclosed.
- (G) Clubs providing incorrect or incomplete Team Sheet may be subject to disciplinary sanctions including a determination that the Club's Team be recorded as losing the Competition Match (with a score of sixty (60) to nil (0)).

**11.3 Identification Checks**

- (A) Any Club questioning an opposing Player's eligibility may ask the Player's Team Manager to confirm the identification of the Player in question. To facilitate administration of this provision, or if unable to be satisfied by evidence on the day, the following procedure must be followed:
- a. The Player in question shall sign the reverse side of the Club's Team Sheet;
  - b. The Club requesting proof shall apply in writing to the League;
  - c. The Player's Club must produce satisfactory evidence **within three (3) working days** of receiving an official request from the League otherwise all Match wins gained in that Team in which the Player took part shall be forfeited to the opposing Team.
- (B) Should any Player fail to comply with a request pursuant to By-Law 11.3 (A), the Player may be subject to disciplinary process pursuant to the National Disciplinary Tribunal Guidelines. It is the responsibility of the ground manager to arrange for the safe delivery of these particulars to the League. Should any discrepancies be found, the matter will be dealt with at the discretion of the Administration Committee in accordance with these By-Laws.

**Regional Law:**

Refer to Attachment G for Specific Competitions

**Regional Law:**

**11.3.1 Length of nails**

The nail should not be above the level of the finger or thumb itself and if in doubt, the umpire should 'feel' for the nail by running one of their fingers over the finger of the player. If the umpire should feel a nail the player must leave the field and cut the offending nail/s and return via the inspecting umpire. If the player is unable to cut the offending nail/s they have to apply tape. Should the tape fall off during the course of the game they must leave the field immediately and replace the tape.

**Regional Law:**

**11.3.2 Pregnant Players**

Football is classified as an unlimited collision and contact sport. As per the Sports Medicine Australia's, Participation of the Pregnant Athlete in Contact and Collision Sports document, participation in the AFL Canberra female competitions is recommend only during the first trimester of a "normal" pregnancy. The decision to participate whilst pregnant is the decision of the pregnant player. The pregnant player should consult with their medical practitioner as to if they participate and to what extent this participation is.

A player may not be disqualified or ruled ineligible from participating due to being pregnant.

The pregnant player is provided with the same personal accident policy that is provided for all registered members of AFL Canberra. However, the player is not covered if the resultant injury is found to be due to the pregnancy or child birth. No cover is provided for the foetus/unborn baby.

#### **11.4 Match Times**

- (A) Starting time of all Competition Matches will be advised when the fixture draw is released. The starting times of Matches may be varied subsequently by the Administration Committee in its absolute discretion.

#### **Regional Law:**

**11.4 (A) (i)** Starting times of all matches will be advised when the fixture is released. The starting times may be varied at the discretion of Football Operations.

- (B) For Junior Competition Matches the competing Clubs may vary the times by mutual agreement subject to the Administration Committee receiving notification at least seven (7) days before the initial scheduled starting time. A shorter time period may apply if determined by the League, but a fee as determined by the League may be payable, by the Club requesting any such change. .
- (C) Any Team failing to enter the playing field after receiving a second warning from the Umpire/s may incur a fine. At that point, at the Field Umpire's discretion, they may commence play.
- (D) Competition Matches must start and finish on time. If a Competition Match commences after its scheduled start time, or there is a lengthy delay during the Competition Match, the ground manager and field Umpires will decide on the duration of the breaks at quarter time, half time and three-quarter time and if necessary will also reduce the length of quarters to ensure that the following Competition Match can commence as scheduled.
- (E) Subject to By-Law 11.4 (F) if for any reason a Team is not ready to commence play twenty (20) minutes after the scheduled time, the opposing Club's Team may claim the Competition Match as a forfeit to be determined by the Administration Committee.
- (F) If the start of a Competition Match is delayed due to unforeseen circumstances and the Competition Match is rescheduled by the Administration Committee or by agreement between the competing Clubs, the Clubs must agree on a shortened time of play.
- (G) If the minimum Player numbers are not available at the scheduled commencement of a Junior Competition Match, but Players sufficient for minimum numbers are expected to arrive, then a scratch Match will be played. In such circumstances, the scratch Match shall commence but with reduced Player numbers on each team. Teams must still have equal numbers on the field. If minimum numbers become available at any time prior to the end of the first quarter, then they may take the field after a goal is scored, the Teams are to be adjusted accordingly and the scratch Match then becomes an official Competition Match. The scores at the time when the Match becomes an official Match will stand. If minimum numbers are not available at the end of the first quarter, the Match remains a scratch Match and the Team with less than the minimum number or Players forfeits the Match.
- (H) If for any reason a Club cannot or does not complete a Competition Match, the field Umpire must report the matter to the Administration Committee for investigation.

#### **11.5 Match Duration**

- (A) The duration of quarters and breaks for all home and away Competition Matches will be determined by the League.
- (B) For Competition Matches where time on is to be implemented, the following is to apply:

- a. To indicate the commencement of the time added period, the field Umpire shall blow his/her whistle and raise one arm above his/her head. To indicate that the time added period has elapsed, the field Umpire shall raise one arm above the head.
- b. Where the field Umpire fails to signal the completion of the time added period, or the timekeepers fail to hear his/her whistle or see his/her signal, the timekeepers must restart the clock when the ball is clearly back in play.
- c. In the case of a goal or behind being scored, the time added is that which elapses between the time that the goal Umpire first signals the goal or behind and:
  - (i) the bouncing of the ball or ball up by the Umpire in the centre (after a goal); or
  - (ii) the ball being brought back into play (after a behind).
- (C) In the event of a Player being replaced under the blood rule, timekeepers are to stop the clock from the time that the blood rule signal is given by the field Umpire until the field Umpire signals time back on or the ball is clearly in play.
- (D) In case of a Player being replaced using a stretcher, the field Umpire shall signal time off as outlined in By-Law 11.5 (B) a.
- (E) For Competition Matches where time on is not applicable, the following will apply:
  - a. The clock is only to be stopped for the blood rule or when a Player is replaced using the stretcher with the procedure as follows:

**Regional Law:**

Refer to Attachment K for Competition Details

- (i) In the event of a Player being replaced under the blood rule, timekeepers are to stop the clock from the time that the blood rule signal is given by the field Umpire until the field Umpire signals time back on or the ball is clearly in play.
- (ii) In case of a Player being replaced using a stretcher, the field Umpire shall signal time off as outlined in By-Law 11.5 (B) a.

## 11.6 Incomplete Match

If a Competition Match is unable to commence or conclude within the time scheduled for the Match for reasons beyond the control of either Team (including circumstances where it is unsafe for the Match to proceed) the following rules and procedures shall apply:

- A) Match not commenced: The result of a Match shall be determined by the League.
- (B) Prior to half time:
  - a. If a Match has commenced but is not able to proceed at any time within the time scheduled for the Match, the Teams shall depart from the field.
  - b. If the Match is unable to recommence within a 30-minute period, the Match shall be deemed to be drawn and the scores of the Teams at the time the Match was interrupted shall be used in calculating the percentage of each Team.
- (C) Half Time & beyond:



- a. If the Half Time interval has been reached and the Match is unable to proceed at any time within the time scheduled for the Match, the Teams shall leave the field, or in the case of Half Time, not return to the field.
  - b. If the Match is unable to recommence within a 30-minute period, the scores of the Teams at the time the Match was interrupted shall be deemed to be the final scores of the Match.
  - c. The Team with the highest score shall be deemed the winner of the Match and the scores shall be used in calculating the percentage of each Team.
- (D) Determination of Match not able to proceed:
- a. If a Match Unless otherwise determined by the League, a Field Umpire shall, having regard to the health and safety of the Players and any other relevant circumstances, determine whether a Match is unable to commence or proceed.
  - b. A Field Umpire must determine that a Match is unable to commence or proceed for such time as lightning is present at or within the immediate proximity of the venue where the Match is being conducted in line with the AFL Extreme Weather Policy.
- (E) Recommencing Play: Where a Team is directed to recommence play by a Field Umpire and the Team fails, refuses or neglects to recommence play, the Team shall be deemed to have forfeited the Match and By-Law 5.5 shall apply.
- (F) The League may vary the length and scheduling of the intervals of Matches as reasonably required.

### 11.7 Sirens

Timekeepers are to sound the siren as an indicator to Players and Officials as follows:

- (i) As Umpires enter the playing field prior to the start of a Competition Match and after half-time – Once;
- (ii) Five minutes prior to scheduled starting time of the Competition Match and start of the third quarter – Once;
- (iii) Two minutes prior to scheduled starting time of each quarter – Twice;
- (iv) One minute prior to scheduled starting time of each quarter – Once;
- (v) Scheduled starting time of each quarter – Once.

### 11.8 Extreme Weather

- (A) From time to time the League may vary the playing conditions due to adverse weather.
- (B) In the event of dangerous or extreme weather (e.g. lightning or hail) or other life-threatening events, the Umpires and Clubs (particularly ground managers) should be aware of the dangers of allowing play during thunder/electrical storms. Play should cease if lightning is seen in the vicinity of the playing field. The Match may be terminated by the Field Umpire, in the case of Junior Matches the ground manager.

#### Regional Law:

**11.8 (B) (i)** When, due to extreme weather or the unsuitable condition of a playing arena or the withdrawal of an oval by the ground controlling authority, Football Operations postpones a match or a round of matches, it shall notify its decision:

\* relating to a round of matches - to the President, General Manager or equivalent or Team Manager of all clubs no later than 9am on the morning of the day on which they are scheduled to be played; or

\* relating to other matches - to the President, General Manager or equivalent or Team Manager of the clubs concerned as soon as practicable, but not later than forty-five minutes prior to the scheduled commencement time of the match.

Subject to notification being made in accordance with above, all decisions of the Administration Committee shall be final.

**11.8 (B) (ii)** A match postponed under these rules must be replayed from the commencement under arrangements made by the Football Operations. Football Operations shall have in its complete discretion power to nominate the venue, time and place for the replaying of that postponed match after consultation with the competing teams.

## **11.9 Wet Weather Procedures**

- (A) Where wet or adverse weather conditions prevail, Clubs are to advise the League as early as possible of the likelihood of ground closures to enable alternative arrangements for the playing of scheduled Competition Matches to be considered.
- (B) Where a venue to which a Competition Match has been scheduled is unfit for play or has been closed, the League will, in consultation with the Clubs concerned, provisionally reschedule the Competition Match to be played on the away Club's ground if available.
- (C) Where a Competition Match is transferred to the opposing Club's venue, that Club will assume the home Team responsibilities. Where practicable, the venue of the next Competition Match between the two Clubs concerned will be reversed to compensate for the loss of the home ground privilege.
- (D) Where neither venue is available, the League will make every effort to reschedule the Competition Match to an alternative venue. Clubs whose venues are vacant and playable will be expected to co-operate with the League by making their venue available to minimise the likelihood of cancellations. In this situation, the home Team responsibilities will be assumed by the home Team as nominated in the fixture.
- (E) If a Competition Match is not played because neither venue nor an alternative venue is available, the Administration Committee will decide whether or not the Competition Match is to be rescheduled to another date or cancelled.
- (F) Should it appear likely that more than one Competition Match in a round may be unable to be played, the Administration Committee may postpone or cancel all Competition Matches for that round.
- (G) If any Competition Match is cancelled, the Competition Match does not contribute to either team's "Match Ratio" pursuant to By-Law 5.5 (A) and such Competition Match shall not count towards player eligibility for finals. Where two or more of a Club's home and away Competition Matches are cancelled due to wet or adverse weather, the Administration Committee will determine player eligibility for finals.
- (H) Each Club is required to have procedures in place, which will enable them to contact their Players, and Officials to notify them at short notice of any changes to scheduled Competition Matches.
- (I) The Club named first on the official fixture draw is the home Club, and is responsible for ensuring that the following provisions for Competition Matches are adhered to.

### 11.10 Ground Marking

- (A) The following lines must be clearly marked:
- a. Goal-squares, boundary lines, centre square;
  - b. Arc at each end of the ground, 3 metre centre circle (with intersecting line), 10 metre centre circle (with intersecting line);
  - c. Interchange Gates should be marked on one wing and adequate seating provided equal distance on either side not be less than 50 metres apart for the interchange Players and Team Officials of each Club;
  - d. The boundary line must be marked at least three (3) metres inside the fence line.
- (B) A Coach's line should be marked comprising 5 metres in length and 1 metre in from the fence / fence line. It should be marked in front of the Coach's box / area. No Official or bench Player is allowed to stand in front of this line during play.
- (C) Ground markings for Junior Competition Matches should be marked in accordance with the Australian Football Match Policy.

### 11.11 Goal Post Pads

Padding must be provided on all goal and behind posts to a height of at least 2.5 metres from the ground

### 11.12 Scoreboard

A suitable scoreboard with numbers and Team names clearly visible to Players, Umpires and spectators must be in operation for all Competition Matches.

#### **Regional Law:**

11.12 Scoreboards are not required for Junior competitions (excluding finals).

### 11.13 Change rooms

- (A) Separate and adequate changing facilities and showers must be provided for each Club and the Umpires
- (B) These rooms must be presented in a clean and tidy condition at the commencement of each Competition Match.

#### **Regional Law:**

**11.13 (C)** For instances where facilities are not available for every team i.e. multiple fields and matches and common change rooms or lack of permanent facilities, opposing teams should be notified prior to the day of the match.

### 11.14 Timekeeping Facilities

A table and seating with an unobstructed view of the playing area must be provided for Club timekeepers together with a suitable time clock and a sounding device which can be clearly heard at any location on the playing surface.

#### **Regional Law:**

11.14 A table and seating are not required for Junior competitions (excluding finals).

## **11.15 Footballs**

### **Regional Law:**

**11.15 (a)** Three footballs of a suitable standard must be provided for use in all senior & community competition matches. These footballs should be provided by the Home Club who should also have strategies in place to prevent time being lost when the ball is out of play.

### **Regional Law:**

**20.4 (b)** Clubs will be fined \$25 per game where a Sherrin football is not used.

## **12. CLUB MATCH RESPONSIBILITIES**

### **12.1 Coaches**

- (A) The minimum requirements for Coach Accreditation are either a “Level 1” or “Foundation Coach” accreditation as applicable.
- (B) Restrictions applied to Suspended Players and Coaches are outlined in the AFLNSW/ACT Regulations.

## 12.2 Ground Manager

- (A) The home Club must appoint a ground manager (or designate the following tasks to a nominated person(s) who will be responsible for the Match day requirements and Match paperwork for the day).

### Regional Law:

12.2 (A) (i) All AFL Canberra competition match day paperwork must be submitted online through the relevant online forms.

- (B) The ground manager must introduce him/herself to the Umpires and Officials of the visiting Club on arrival and acquaint them with the ground facilities as well as provide details of the closest emergency medical facilities. Should the ground manager be replaced during the day, the newly appointed person should immediately inform both the Umpires and visiting Club accordingly.
- (C) Prior to the commencement of play, the ground manager must identify compliance of the home Club with the Sports Trainers Policy as outlined in By-Law 12.9.
- (D) Prior to the commencement of play in each Competition Match, the ground manager should distribute the following paperwork provided by the League unless submission of any of the Match Day paperwork is completed online by the Umpires.

Scorecards	To Club Goal Umpires
Send Off Form	To the Timekeeper
Timekeepers Card	To the Timekeeper
Envelope	To the field Umpires
Umpires Match Report	To the field Umpires
Best & Fairest Vote Slips	To the field Umpires

- (E) The ground manager should also have on hand an Umpire Reporting Booklet for Club Umpires wishing to make any reports, where an on-line system is not being used.
- (F) At the completion of each Competition Match, the ground manager should collect all the following documentation unless the tasks for Umpires are completed on-line.

From Umpires	From Timekeepers
Sealed Envelope (Note 1)	Completed Team Lists (Note 2)
Umpire Player Report Form (if any)	Send Off Form
Goal Umpire scorecards	Timekeepers Card & Scorecard

*Note 1: The Umpires Sealed Envelope will include a copy of each Clubs Team Sheet, the Umpires Match Report & Best & Fairest Voting Slip. This envelope is to remain sealed.*

*Note 2: The ground manager should ensure that each Club has entered the quarter-by-quarter scores; best Players and the goals scored by Players on their Team Sheets/ lists. The tally of goals entered for Players must equal the number of goals scored by the respective Teams.*

- (G) The ground manager also has the additional responsibility of overseeing the League's Code of Conduct at a venue.
- (H) At the end of the Competition Match, the ground manager should collate all paperwork and arrange to have it returned in the prescribed manner, to reach the League by no later than the designated time.

- (I) Finally, it shall be the ground manager's responsibility to ensure that a representative of the home Club:
- a. As directed by the League, either SMS or telephones the results of all the days Competition Matches to the required person(s), prior to 5.30 pm (or as defined by the Administration Committee) on the day concerned (this is not required for Competition Matches played on Saturday or if the results have been input into "Footyweb" for Competition Matches played on Sunday)
  - b. Inputs all results and Player information (i.e. Team lists, goal kickers & best players) of all the days Competition Matches into the Footyweb on-line results system by the League designated time on the day of the Competition Match.

**Regional Law:**

**12.2.1** Input of First Grade results online must occur by 6:00pm on Saturdays. Each instance where match information is not entered into Footyweb will carry a fine of \$50.

**12.2.2** No match day paperwork is required to be submitted with AFL Canberra in hard copy form unless called upon by Football Operations.

It is the responsibility of each team to retain a copy of their completed team sheet which includes player changes, jumper numbers, goal kickers and best players.

**12.2.3** Each team is responsible for the entry of their match information into Footyweb following each match in which they participate. This includes updating the team list, player jumper numbers, goal kickers and best players.

**12.2.4** Best players should be allocated as below:

- \* 1 – best player from own team
- \* 2 – second best player from own team
- \* 3 – third best player from own team
- \* 4 – fourth best player from own team
- \* 5 – fifth best player from own team
- \* 6 – sixth best player from own team

**12.2.5** Football Operations has the power to fine clubs for non-compliance in regards to the entry of their match paperwork into Footyweb. Match information, including updated team list, player jumper numbers, goal kickers, best players and umpire match reports is required to be enter by 11:59pm Sunday night following the match played.

**12.3 Team Managers**

- (A) Each Club shall appoint a manager for each Team it fields in the Competition. It shall be the Team Manager's responsibility to ensure that his or her Teams' Players and Officials comply with the requirements specified in these By-Laws and with any request reasonably made by the Umpires officiating in a Competition Match in which their Team is participating.
- (B) Each Team Manager shall introduce themselves to the Umpires prior to a Competition Match for identification and to ensure that the Team lists/ sheets are handed in on time (no later than 30 minutes or as designated by the League prior to the scheduled start time). The Team Managers should also arrange for the Team Sheets to be exchanged with the opposition Club at this time.

**Regional Law:**

**12.3 (B) (i)** Each Team Manager shall introduce themselves to the Umpires prior to a match for identification and to ensure that the teams sheets are handed in on time (no later than 15 minutes prior to the scheduled start time). The Team managers should also arrange for the team sheets to be exchanged with the opposition club at this time.

- (C) Each Team Manager is to ensure that at the conclusion of the Competition Match, the goal kickers and best Players for their respective Teams are noted on the official Team list/ sheet, which is held by the timekeeper.

**Regional Law:**

**12.3 (C) (i)** The Team Manager shall be required to keep a hard copy of their team list with the goal kickers and best players.

- (D) It shall be the Team Manager's responsibility to ensure that a representative of the Club waits on the Umpires at the conclusion of each Competition Match to ascertain whether or not any reports of Players or Officials have arisen from the Competition Match or to receive the "all clear".

**Regional Law:**

**12.3 (D) (i)** The team manager is to seek umpires for verbal confirmation as to whether or not there were any reports from the game.

Football Operations shall provide the club with details of the report on the first business day following the match.

**12.4 Team Runner**

- (A) The sole duty of the official Team runner is to deliver messages to players of his Club and then leave the field immediately having done so.
- (B) The Team runner must be clearly identifiable as determined by the League.

**Regional Law:**

**12.4 (B) (i) Runner's Attire**

Each Runner must wear an official Runner's shirt as approved by Football Operations. The Runner shall also wear either club shorts or track pants. Jeans are not permitted

Footwear must be either running shoes or football boots and Club football socks should be avoided. A Club Hat or plain hat should be used.

Football Operations may vary the uniform requirements of a Runner from time to time and will advise clubs accordingly.

Runner's Attire must be easily identifiable as a Runner as opposed to a player or spectator. Umpires are the sole judge in this regard.

- (C) Suspended Players or Officials are not permitted to act as the official Team runner.
- (D) Each Team is permitted to use a maximum of one (1) Team runner. Runners are not required to enter the field via the interchange area.

**Regional Law:**

**12.4 (D) (i) Runner/s**

Where a team has one Runner that Runner may enter and leave the field of play directly from the bench of their team.

Where a team has two Runners, only one runner per team shall be allowed on the field of play at any one time. Both Runners are to enter and leave the field of play through the interchange area

## **12.5 Trainers, Other Medical Support Staff and Water Carriers**

- (A) Clubs may utilise a maximum of six (6) trainers, other medical support staff and water carriers per Team.
- (B) These personnel are only permitted onto the field during play to attend to injured Players or to provide Players with water. They must not be used to deliver messages to Players.
- (C) Trainers, other medical support staff and water carriers for each Team must be dressed as approved by the League.

### **Regional Law:**

#### **12.5 (C) (i) Trainers, Other Medical Support Staff and Water Carriers**

Each Trainer and Medical Support staff shall wear a shirt with Trainer clearly identifiable on the back of the shirt. The Trainer and Medical Support staff shall also wear either club shorts or track pants. Jeans are not permitted.

Each Water Carrier must wear a shirt with Water clearly identifiable on the back of the shirt. The Water Carrier shall also wear either club shorts or track pants. Jeans are not permitted

Footwear must be either running shoes or football boots and Club football socks should be avoided. A Club Hat or plain hat should be used.

Football Operations may vary the uniform requirements of all support staff from time to time and will advise clubs accordingly.

Trainers, Other Medical Support Staff and Water Carriers Attire must be easily identifiable as an Official as opposed to a player or spectator. Umpires are the sole judge in this regard.

- (D) Umpires will ask any Trainer/Medical/Water carrier to leave the ground if they do not have a compliant uniform and they should not return unless they have changed into the compliant uniform.
- (E) Water carriers shall not be younger than an age approved by the League.

### **Regional Law:**

#### **12.5 (E) (i) Water Carriers**

The minimum age of Water Carriers shall be 13 years as at 1st January of the year in which the competition is being held.

## **12.6 Umpires Escort**

- (A) For each Competition Match, the home Club must appoint a suitable person to ensure the safety of Umpires (ideally the ground manager or appointee). The Umpires Escort is to escort the Umpires (including Club Umpires) to and from the Grounds as designated by the League.
- (B) In addition, an Umpire Exclusion Zone should be implemented at quarter and three-quarter time encompassing the centre square. The Umpires Escort is to stand with the Umpires during the quarter and three-quarter time intervals and arrange for water to be provided to the Umpires, if required.
- (C) The Umpires Escort is expected to be identifiable as required by the League.



- (D) Any Umpire Escort provided is expected to assist in providing and/or obtaining details of any alleged breach of the Code of Conduct immediately after completing his/her duties in liaison with/at the request of the Umpires or ground manager in accordance with By-Law 12.6.

**Regional Law:**

**12.6 (D) (i)** Senior Clubs will be fined \$25 per game where an Umpire Escort is not provided when required.

**12.7 Timekeepers**

- (A) The home Club must provide a timekeeper for each Competition Match.
- (B) The away Club is entitled to also appoint or supply a timekeeper for each Competition Match.
- (C) The timekeeper(s) are to perform the duties as set out in the AFL Laws of the Game, these Regulations and By-Laws and as otherwise specified by the Administration Committee from time to time.
- (D) In the event of a dispute or disagreement between the two timekeepers, such dispute shall be reported to the field Umpire, at half time if the dispute occurs during the first half or at the conclusion of the Competition Match if it occurs during the second half. The field Umpire(s) shall report the matter to the Administration Committee for attention.
- (E) In addition to performing timekeeping duties, timekeepers will be required to record the scores of each Competition Match in which they officiate. The quarter by quarter scores are also to be recorded on each Club's Team Sheet.
- (F) Timekeepers are also required to record the time that Players, who are ordered off by the field Umpires, leave the field and shall be the sole judges as to when such Players may resume playing (if applicable). It is the Club of the offending Players responsibility to obtain the all clear from the timekeepers for such Players to resume playing. The timekeepers are to acknowledge the Umpires decision to send off a Player by showing the appropriate red or yellow card to the controlling Umpire.
- (G) The field Umpire(s) shall have the power to dispense with the services of either or both timekeepers during a Competition Match.

**12.8 Officials on the Bench**

In addition to the maximum number of trainers, other medical staff and water carriers, interchange Players and Team runner/s, each Team is permitted a maximum of four (4) other Officials on the bench area inside the ground during play.

**12.9 Injury Treatment**

- (A) All Clubs must comply with the Infectious Diseases Policy as issued by Sports Medicine Australia.
- (B) It is the Host Club's responsibility to ensure that appropriate medical procedures are in place on Match days. The telephone numbers and addresses of the nearest medical services including ambulance, medical centres and hospitals must be available for use in an emergency.
- (C) The League has adopted the AFL Sports Trainers in Community Australian Football Policy ("Sports Trainers Policy"). All Clubs must comply with the Sports Trainers Policy.
- (D) Training courses will be available to Clubs that do not have the appropriate access to the necessary resources as required under the Sports Trainers Policy.

- (E) The host Club is responsible for ensuring compliance to the minimum requirements of the Sports Trainers Policy for all Competition Matches for which it is the host Club.
- (F) There must be at least one person with the minimum competencies outlined in the policy at any Competition Match as follows:
  - a. Junior (Under 12s and below): First Aid Certificate
  - b. Youth and Seniors (Under 13s and over): Emergency Response Coordinator (ERC) Certificate

**Regional Law:**

**12.9 (F) (c)** The intention of Emergency Medical personnel is that they can be called upon by the opposition in major emergencies to assist. Primarily the care of players is the responsibility of the Club they play for.

- (G) The visiting Club should confirm with the ground manager prior to the commencement of each Competition Match that the HOST Club is able to comply with the requirements of this By-Law. In the event that the HOST Club is unable to comply with these requirements, then, if the visiting Club agrees, the Competition Match will be postponed or rescheduled.
- (H) The Competition Match may proceed if the visiting Club is able to provide the appropriate resources under the Sports Trainers Policy.
- (I) Any decision to replay a postponed Competition Match must be agreed to by both Clubs and the Administration Committee within seven days of the scheduled Competition Match. In the event that neither Club has the appropriate requirements at the scheduled commencement of the Competition Match a delayed start of 20 minutes may be applied. If there are additional fixtures following Competition Match it should be shortened appropriately to not delay the commencement of Competition Matches following.
- (J) If the visiting Club does not agree to postponement or cancellation of the Competition Match, then the visiting Club may claim a forfeit. The By-Laws in relation to forfeits will apply.
- (K) If a Competition Match is started or played without the attendance of a First Aid Official (as defined), the host Club will forfeit the Competition Match and may be subject to a maximum fine of \$200.
- (L) The Sports Trainers Policy refers to first aid usually being provided by sports trainers or by other volunteers with medical or higher level allied health qualifications. If a Club has a person present in any of the following occupations they are deemed as acceptable under the Policy:
  - (i) Nurse;
  - (ii) physiotherapist;
  - (iii) A certified Sports Trainer;
  - (iv) St John Officer
  - (v) Paramedic;
  - (vi) Doctor.
- (M) A stretcher in good condition must be located in a quickly accessible location for the duration of the days play. The home Club must ensure that it can promptly facilitate ambulance access to the field of play if necessary.
- (N) The first aid official should be located alongside or as near as practical to the ground manager. Where more than one Match is being played at any one time, a first aid official must be supplied for each game.

## 12.10 Concussion

- (A) Management of concussion should be in accordance with the Management of concussion in Australian Football which can be found at: <http://www.aflcommunityClub.com.au/index.php?id=66>
- (B) Primary responsibility for the management of concussion lies with the Club of the Player, and their Officials and where applicable the Player's Parents / Guardian.
- (C) Any Player who is suspected of having a concussion:
  - (i) must be medically assessed as soon as possible after the injury or incident, and
  - (ii) must not be allowed to return to play in the same Competition Match or participate in the same practice session. Initial decisions regarding potential incidents of concussion should be made by a medical doctor or, if there is no medical doctor in attendance, the head trainer.
- (D) Decisions regarding return to play after a concussive injury (a disturbance of brain function) should only be made by a medical officer with experience in concussive injuries. A Player who has suffered concussion or is suspected of having a concussion must not be allowed to return to training or playing until and unless the Player has received a formal medical clearance which has been provided to the Club.

## 12.11 Match-Day Safety Check

A representative of all competing Clubs is required to conduct a Match day health and safety check prior to the commencement of the first Competition Match and at any other time during the day if conditions change. The representatives must complete the checklist online via the JLT app. If a Club is unable to complete the checklist online they are to complete a manual JLT checklist. Completed checklists are to be retained by home Clubs for a period of seven (7) years for future reference by the League or its insurers if so required.

### Regional Law:

#### 12.11.1 Boots

Boots with metal studs are not permitted to be worn

### Regional Law:

#### 12.11.2 Spectacles

If a player must wear prescription spectacles, they must have plastic frames and lenses. The spectacles must also be secured with a strap. Should a field umpire deem the spectacles to be unsafe, they may ask the player to remove them, before or during the match.

### Regional Law:

#### 12.11.3 Compression Garments

In non-competitive divisions, long and short compression garments are permitted to be worn.

In competitive divisions, the use of compression garments will be permissible to be worn by a player (underneath their official uniforms) and must be barely visible with no prominent logos. These are to be consistent colour with their club.

Dispensation for using visible compression garments may be granted on a case by case basis. Dispensations would be approved for religious or cultural reasons but details still need to be lodged.

Clubs are encouraged to have long sleeve uniforms available to combat low temperatures during games.

## **13. UMPIRES**

### **13.1 Appointments**

The League or delegate will appoint official Umpires to all Competition Matches as available and the names of the appointed Umpires will be issued to participating Clubs prior to each Competition Match.

#### **Regional Law:**

**13.1.1** Where AFL Canberra is unable to appoint umpires to a game the Club Umpire Program shall be adopted for the affected game/s. Clubs involved in the affected game/s will be required to provide one Field Umpire each for their match.

### **13.2 Availability**

All members of the Umpires' panel must make themselves available to the League for appointment as a field, boundary or goal Umpire as required. All Umpires must conform to the By-Laws and arrangements of the League and shall appear when called upon by the Administration Committee.

### **13.3 Umpire Requirements**

Umpires must attend at the ground before the official starting time of the Competition Match and must be on the field correctly attired a minimum of ten (10) minutes before the scheduled Competition Match start time.

### **13.4 Field and Goal Umpire Numbers**

- (A) A minimum of two field Umpires are required in order for a Competition Match to commence unless determined otherwise by the League. These must be accredited Umpires or registered Club field Umpires (or a combination).
- (B) In the event that two Umpires are not available, the Competition Match will be cancelled and the matter referred to the Administration Committee for determination.

#### **Regional Law:**

**13.4.(B) (i)** If two umpires are not available, the Clubs should consult whether they are willing to participate with less field umpires.

- (C) Where two field Umpires commence a Competition Match and for any reason one of the field Umpires is unable to complete the Competition Match the remaining field Umpire may continue to control the Competition Match as a single Umpire in the event that there is not a suitable replacement Umpire.
- (D) As a minimum, two goal Umpires are required prior to a Match commencing. These can be accredited Umpires, Club goal umpires or a combination of both. Should two Umpires not be available, the Match must not commence and the matter referred to the Administration Committee for determination.

### **13.5 Umpires' Fees**

The Umpires' fees for the ensuing season will be determined by the Administration Committee and communicated to all Clubs no later than February in the year the season in which they are applicable.

#### **Regional Law:**

**13.5 (A) Umpire Payments**

AFL Canberra shall pay all league appointed umpires for services provided. Umpires shall be paid at the rate per match per discipline as determined by AFL Canberra prior to the season

### **13.6 Payment of Umpires**

- (A) Appointed Umpires are to sign the Umpires' Match Report prior to the commencement of their scheduled Competition Match. Clubs will be invoiced for the appropriate fee based on actual attendance of officially appointed Umpires.
- (B) In the event of a Competition Match being cancelled, other than because of forfeit as provided for in By-Law 5.5 (G), no payment shall be due to the Umpires appointed to the Competition Match.

#### **Regional Law:**

**13.6 (B) (i)** If a game cancelled by a Club on the day of the game, they should make an effort to inform the allocated Umpire(s).

### **13.7 Umpires' Match Report**

- (A) At the conclusion of each Competition Match, the field Umpire(s) shall provide a report to the Administration Committee on the prescribed Umpires Match Report form. All Umpires, including Club Field Umpires, are required to sign the Match Report. Umpire payments will only be paid to those Umpires who sign the Match Report.

#### **Regional Law:**

**13.7 (A) (i)** At the conclusion of each match, the field umpire(s) shall provide a report to Football Operations via the online match report form by 9:00am the Monday following the match.

- (B) The field Umpires shall also complete the best & fairest player voting slip.

#### **Regional Law:**

**13.7 (B) (i)** Field Umpires of AFL Canberra matches shall complete the best and fairest player voting through the online form. The votes should be allocated as follows:

- \* 3 votes – best player on the field regardless of team
- \* 2 votes – second best player on the field regardless of team
- \* 1 vote – third best player on the field regardless of team

- (C) The Umpires' Match Report form and best and fairest voting slip will be placed in the envelope provided and sealed and submitted to the League as designated with the Match day paperwork.

#### **Regional Law:**

**13.7 (C) (i)** Both the umpire's match report form and voting be completed via the online match report.

### **13.8 Club Report on Umpires**

To assist the League in its assessment of Umpires, Clubs may at their discretion, provide a report on the Umpire(s) performance to the League. Such report must be provided on the form as prescribed by the League.

### **13.9 Minimum Umpire Age**

- (A) Subject to By-Law 13.9 (B), the Administration Committee will determine the minimum age of Field and Boundary and Goal Umpires (Official or Club Umpires) for all open age and under age Competitions.

- (B) The age of a controlling field Umpire of a Junior Competition Match should be:
- (i) a minimum of fourteen (14) years old unless agreed otherwise by the AFLNSW/ACT Umpiring Department; and
  - (ii) at least two (2) years older than the nominated age group when officiating unless otherwise approved by AFL NSW/ACT Umpiring Department. For example, the Umpire should be a minimum of fifteen (15) years of age for an Under 13 Competition Match.

**Regional Law:**

**13.9 (B) (iii)** The minimum age of umpires shall be 13 years as of the 1st January in the year of the competition.

### **13.10 Club Umpires**

- (A) From time to time each Club is required to provide suitable persons for the League Club Umpire Program. Such persons will be provided minimum level accreditation and support. Clubs will be advised of the Club Umpire commitment for the season prior to the start of the season as designated.
- (B) Where the League has not appointed Official field Umpires or accredited Club Umpires, it shall be each Club's responsibility to arrange for a suitable person or persons to umpire the Competition Match. Club field Umpires are to be attired as approved by the League.
- (C) Club Field Umpires are required to complete all the necessary Match Paperwork (i.e. Umpires Match Report (which they are to sign)) and Best & Fairest Votes.
- (D) Each competing Club is responsible for the payment of their own Club Umpires, or in the case of one Club providing both Club Umpires, the payment of one of the Club Umpires.

#### **Regional Law:**

##### **13.10 (D) (i) Regional Clubs**

For AFL Canberra Community Competition clubs arrangements regarding the supply of umpires for home games (at regional venues) shall be made between the club and AFL Canberra prior to the season and communicated to all necessary parties.

- (E) Where Official goal and boundary Umpires have not been appointed by the League, each competing Club must be prepared to provide a suitable Goal and Boundary Umpire to officiate. Club Goal Umpires must be equipped with two white flags and attired in a uniform as approved by the League and Club Boundary Umpires must be attired as approved and equipped with a suitable whistle.
- (F) Official field Umpires shall have the power to overrule decisions by Club goal and/or boundary Umpires and remove them should they consider that such Club Umpires are not competent to carry out the required duties.
- (G) Payment of Club goal and boundary Umpires (if any) shall be the responsibility of the respective Clubs or as determined by the Administration Committee. Club goal and boundary Umpire's names must not be added to the Umpire's attendance sheet.

### **13.11 Reporting of Players and Officials**

- (A) Umpires may report to the League any Player or Official who, during the progress of a Competition Match or within the immediate proximity of the ground on the day of the Competition Match, commits a reportable offence. The procedure for making and lodging such a report shall be as specified by the Laws of the Game and by the State and Territory Tribunal Guidelines NSW/ACT.
- (B) For the purposes of Section 3 of the State and Territory Tribunal Guidelines NSW/ACT, Registered Club Field Umpires are permitted to report Players. Unregistered Club Field Umpires, Club boundary and goal Umpires are not permitted to report Players.
- (C) All reporting Umpires are required to reference the Offence Grade Template as outlined in 5.2(b) of the State and Territory Tribunal Guidelines NSW/ACT when lodging a report.

### **13.12 Approaching Umpires**

- (A) No person, except as listed in By-Law 13.12 (B), shall approach or talk to an Umpire (field, boundary and goal) prior to, or after the conclusion of a Match or leaving the playing arena.
- (B) The excepted persons referred to in By-law 13.12 A include:

- a. AFL NSW/ACT staff;
- b. Ground Manager, including any designated assistants;
- c. Umpire Manager.

## **14. CONDUCT – DISCIPLINARY PROCEDURES**

### **14.1 Prescribed Penalties**

A prescribed penalty system will operate in the Competitions in accordance with Appendix “A” of these By-Laws.

### **14.2 Code of Conduct**

- (A) Clubs agree to comply with the AFL NSW/ACT Regulations and Code of Conduct through affiliation.
- (B) Players and Coaches agree to comply with the Code of Conduct through the Online Registration in Footyweb.
- (C) Clubs are required to ensure that all Club’s Players, Officials, Coaches, administrators and parents receive a copy of the Code of Conduct.
- (D) Parents, Officials and Coaches are bound by the By-Laws, including the relevant Code of Conduct in the By-Laws, as issued from time to time, irrespective of whether they have signed any specific conduct codes or Codes of Conduct.

### **14.3 Power to Investigate**

- (A) The Administration Committee may investigate or nominate a person to investigate any matter which it considers relevant to whether a person may have committed a Reportable Offence or a Code of Conduct Breach.
- (B) Without limiting the powers and discretions conferred upon the Administration Committee in By-Law 14.3 (A), a nominee may investigate any matter:
  - a. of his own motion; or
  - b. on the basis of video evidence; or
  - c. upon the written request of an authorised officer of a Club pursuant to By-Law 14.8; or
  - d. upon the written request of either an authorised officer of a Club or a non-aligned individual pursuant to By-Law 14.2.

### **14.4 Co-operation**

- (A) For the purpose of conducting an investigation under this By-Law, a person shall if requested by the Administration Committee:
  - a. fully co-operate with the investigation;
  - b. truthfully answer any questions asked; and
  - c. provide any document in that person's possession or control requested by the investigating person.



## **14.5 Failure to Co-operate**

A person who fails to observe and comply with By-Law 14.4 or who provides any information or has acted in a manner which is in any respect false or misleading or likely to mislead, is deemed to have engaged in conduct which is unbecoming or prejudicial to the interests of the League and may be referred to the Tribunal by the League for determination.

## **14.6 Interpretation**

For the purposes of this clause a reference to the League designate shall be read as a reference to the League and/or any person nominated by the League to conduct an investigation on the basis of video evidence or otherwise. The League designate may report such person and refer the matter to the Tribunal for hearing and determination by the Tribunal. The person who has been reported will be notified in writing of the charge laid against him and the date and time for the hearing and determination of the charge by the Tribunal.

## **14.7 Power to Report**

- (A) If the League designate is of the opinion that a person may have committed a Reportable Offence, whether on the basis of an investigation, video evidence or otherwise, the League Designate may report such person and refer the matter to the Tribunal for hearing and determination by the Tribunal. The person who has been reported will be notified in writing of the charge laid against him and the date and time for the hearing and determination of the charge by the Tribunal.
- (B) Report where Notice of Report not completed – Juniors
- a. This Rule applies where a Player is sent off twice or more in a season (i.e. yellow and/ or red cards), but the Umpire has not completed a Notice of Report in any sending off. Following the Player being sent off for the second time, the Player will automatically receive a one Competition Match playing suspension. The League will inform the Club President or delegate of the Player and the Tribunal Chairperson as soon as reasonably practical following the Competition Match of the referral.
  - b. Where a Player receives notice of an automatic playing suspension as provided by this Rule, the Player may, through the Club President or delegate, request the automatic suspension be referred to the Tribunal for hearing. The Tribunal may impose such conditions on the Player as it deems appropriate, pending the hearing. The Tribunal may, after the hearing, affirm or vary the suspension (including increasing the suspension), or apply any other penalty as it deems appropriate.

## **14.8 Citings by Clubs**

- (A) Where a Club wishes to lodge a complaint against a Player or Official for an alleged "on field" offence (a citing), such complaint must be noted on the appropriate League Incident Referral Form (see sample Appendix B and must be lodged in writing with the League no later than midday on the second business day after the incident out of which the complaint arises. An Incident Referral Form must be submitted for each citing. An intermediate advice, on the incident form may be initially emailed with the written lodgement to follow as required.

### **Regional Law:**

**14.8 (A) (i)** When video footage is available, the Administration Committee is able to grade the citing in line with the National Match Tribunal Guidelines.

- (B) In the event a Club requests extra time to prepare the Incident Referral Form, the Administration Committee may, after receiving a notice of intent within the time requirements of By-Law 14.8 (A) may extend the deadline to Thursday 5.00pm following the incident.

- (C) After advising of its intention to submit an Incident Referral Form in accordance with By-Law 14.8 (A), the citing Club may request extra time to negotiate an outcome with the opposing Club. In such circumstances, an agreed outcome is required to be received by the League in writing by Sunday 5.00pm following the incident.
- (D) Any and each such citing by a Club must be accompanied by a \$500 (with \$250 non-refundable) citing fee which may be forfeited should the Administration Committee deem the complaint to be frivolous. The citing fee shall be paid by cheque or be evidenced as paid by attaching to the Incident Referral Form evidence that the citing fee has been electronically or deposited manually to the League's bank account.
- (E) The Administration Committee shall decide whether the matter should be referred to the independent Tribunal for consideration. The person against whom such a complaint is lodged will be notified in writing of his rights (may be via Club Secretary) and the procedures to be followed for the investigation. Each of the Clubs concerned will receive a copy of such correspondence.

**Regional Law:**

**14.8 (E)** The person against whom such a complaint is lodged will be notified in writing of his/her rights via their club's President or Football Manager (or equivalent) and the procedures to be followed for the investigation.

- (F) A Club may request the Administration Committee to review footage of an incident by submitting a non-refundable fee of two hundred and fifty dollars (\$250). The Administration Committee may proceed with processing a Report or a Code of Conduct breach. If it is determined not to take the matter further the Club will be provided with an explanation within seven (7) days. If the Administration Committee decide to proceed the matter further the Club is not required to submit a citing.
- (G) Allegations relating to the conduct of Matches involving persons other than Players or Officials will, be dealt with by a Code of Conduct Committee as designated by the League in accordance with Rule 14.8 (A) to 14.8 (C) above.

**14.9 Appointment and Role of Tribunal**

- (A) A panel of independent Tribunal members shall be appointed annually by the League in accordance with the requirements in the State and Territory Tribunal Guidelines NSW/ACT or the National Disciplinary Tribunal Guidelines NSW/ACT (as the case may be).
- (B) The independent Tribunal shall hear the following matters in accordance with the State and Territory Tribunal Guidelines NSW/ACT or the National Disciplinary Tribunal Guidelines NSW/ACT (as the case may be):
  - a. reports by Umpires against Players or Officials participating in League Competition, pre-season or practice Matches;
  - b. such other matters (including citing's by Clubs) as may be referred to it by the League;
  - c. referrals pursuant to By-Law 14.8.

**14.10 Tribunal Hearings**

- (A) A reporting Umpire, the reported person and a representative of the reported person's Club shall attend a hearing at a time and place specified by the Administration Committee.
- (B) If a reported person is unable to attend the hearing, the procedures as set out in the State and Territory Tribunal Guidelines and the National Disciplinary Tribunal Guidelines NSW/ACT (as applicable) will apply.

- (C) Should the reporting Umpire be unable to attend the hearing, the Administration Committee may defer the hearing in which case the reported Player or Official may continue to play or act until the hearing is held.
- (D) Should any of the above persons be unable to attend a hearing the Administration Committee may allow appropriate communication devices such as telephones or video links to be utilized to proceed with the Tribunal hearing.
- (E) The Tribunal may, in its ultimate discretion, utilize photo or video evidence for the purposes of the hearing.
- (F) Legal representatives are permitted to attend Tribunal hearings, but are not permitted to act in the role of Player, Official or Umpire advocate unless agreed to by the Tribunal.

#### **14.11 Report of Junior Players**

The procedures for handling of reports of Junior Players 9 to 12 year's old and any subsequent disciplinary processes will be determined by the League.

#### **14.12 Player and Official De-registration**

The League and Clubs agree to comply with the AFL Player and Official Deregistration Policy (where applicable).

#### **14.13 Club Websites**

- (A) Any Club that operates or having operated on its behalf a website, blog or social media account representing the Club and its activities ("Club Website"), agrees that it is prohibited from publishing, displaying or otherwise disseminating on the Club Website any content, information, images or other form of communication that is inappropriate, offensive or damaging to the reputation of a Player, Official, Club, the League or AFL NSW/ACT ("Offending Material"), including by providing links to other websites that may contain Offending Material.
- (B) Any Club that is found to be in breach of By-Law 14.13 (A) as determined by the League or the Administration Committee in its absolute discretion, must immediately upon receipt of notification of the breach remove the Offending Material, confirm in writing to the League that it has done so and shall be liable to sanctions as is deemed appropriate by the League or Administration Committee in its absolute discretion.

#### **14.14 Media / Statements**

- (A) Conduct occurring in Media or public forums are governed by the Code of Conduct.
- (B) Only authorised and approved personnel may make public statements regarding League matters.
- (C) For the By-Laws, "statement" includes any declaration, comment or remark, whether verbal, in print or by electronic media or social media.
- (D) A Club whose Official or Player has made a statement contrary to the provisions of By-Law 14.14 (A), or 14.14 (C) in the case of any other person, with the apparent authority, agreement, consent or approval of the Club, may be referred to the Administration Committee or Conduct Committee which may, in the event of a breach, levy a fine of up to a maximum of one thousand dollars (\$1,000) and forfeit past or future Competition Match points.

### **15. ORDER OFF RULE**

#### **15.1 Yellow Card**

- (A) A player who is reported by a field Umpire or field Umpires for a breach of the Laws of the Game may be ordered from the field of play for a period of fifteen (15) minutes. In this instance, an Umpire will hold up a yellow card.
- (B) At the discretion of the field Umpire, a Player may be ordered from the field of play for a period of fifteen (15) minutes and not be reported. In this instance, an Umpire will hold up a yellow card.
- (C) A Player ordered off with a yellow card is required to leave the playing area immediately through the interchange area. The offending Player's Club is responsible for obtaining the approval from the timekeepers for such Player to resume playing in the Competition Match.
- (D) For the purposes of this By-Law, a yellow card will result in the Player concerned remaining off the field of play for a total period of fifteen (15) consecutive playing minutes, excluding breaks between

quarters only. E.g. a Player sent off five (5) minutes before half time would be permitted to resume playing ten (10) minutes after the third quarter commenced.

**Regional Law:**

**15.1 (D) (i)** The 15 minutes period starts when the player has left the playing field.

(E) Unless determined otherwise by the Administration Committee, all Players who are ordered from the field of play with a yellow card can be replaced immediately.

**15.2 Red Card**

(A) A Player who is reported by a field Umpire or field Umpires for a breach of the Laws of the Game twice in the same Competition Match for separate incidents, or who is reported for a serious breach (as listed in By-Law 15.2 (B) below), shall be ordered from the field for the remainder of the Competition Match. In this instance, an Umpire will hold up a red card.

(B) Serious breaches include where a Player:

- a. Intentionally, recklessly or negligently makes contact with or strikes an Umpire;
- b. Attempts to make contact with or strike an Umpire;
- c. Behaves in an abusive, insulting, threatening or obscene manner towards or in relation to an Umpire;
- d. Intentionally, recklessly or negligently kicks another person;
- e. Commits an act of misconduct - if the Umpire is of the opinion the act constituting misconduct is serious in nature.

(C) A Player ordered off with a red card is required to leave the playing area immediately through the interchange area. The offending Player is not permitted to sit on the bench, or enter the playing arena at any time (including breaks) for the remainder of the Competition Match.

(D) Unless otherwise determined by the Administration Committee in its ultimate discretion, all Players who are ordered from the field of play with a red card can be replaced after a period of fifteen (15) minutes has elapsed. The offending Player's Club is responsible for obtaining approval from the timekeepers for the replacement Player to resume playing.

(E) For the purposes of this By-Law, a red card will result in the Player concerned being unable to be replaced for a total period of fifteen (15) consecutive playing minutes, excluding breaks between quarters only. E.g. a Player sent off five (5) minutes before half time would not be permitted to be replaced until ten (10) minutes after the third quarter commenced.

(F) An Official reported for a breach of the Laws of the Game will automatically be issued with red card can be replaced after a period of fifteen (15) minutes has elapsed.

**Regional Law:**

**15.2 (F)** The 15 minutes period starts when the player has left the playing field.

**15.3 Recording of Send Offs**

(A) When a Player is sent off from the field of play in accordance with this By-Law 24, the Umpire will show the appropriate yellow or red card to the timekeeper who will in turn acknowledge the send-off by showing the same colour card to the Umpire.

- (B) Timekeepers are required to record the time that Players, who are ordered off by the field Umpires, leave the field of play and determine when such Players may resume playing in the Competition Match, or be replaced in the Competition Match (whichever is applicable). It is the offending Player's Club's responsibility to obtain approval from the timekeepers for such Players to resume playing in the Competition Match

## **16. APPEALS**

Any Player, Official, Umpire or Club who feels aggrieved by any decision relating to these By-Laws may appeal to the League and / or AFL NSW/ACT in accordance with the appeal procedures as outlined in the State and Territory Tribunal Guidelines NSW/ACT, the National Disciplinary Tribunal Guidelines and AFL NSWACT Regulations, as the case may be.

## **17. FINANCE**

### **17.1 Fees**

- (A) The Administration Committee will prepare a detailed budget each season taking into account all known and projected income and expenditure items.
- (B) League Clubs will be levied an annual licence fee, which will be used to offset the operational cost of the respective competitions.
- (C) Licence fees and other relevant charges will be levied on an annual basis each season.

### **17.2 Fines**

- (A) The League will determine a schedule the fines that may to be imposed for specific operational breaches of the By-Laws as follows.
- (B) Notwithstanding 17.2 (A), the Administration Committee may impose such sanctions as it sees fit.
- (C) Where a Club, Player, Official or Umpire has been fined by the Administration Committee or incurs an automatic fine, such fine shall be paid within fourteen (14) days of notification of the penalty except where otherwise specified by the League. Failure to pay such fine by the specified time without a satisfactory explanation may result in the fine being increased by the Administration Committee.
- (D) Where a fine has not been paid within three (3) months of the invoice date, the Player's or Official's Club or, in the case of an Umpire, the Umpires Association, is responsible to pay the fine to the League.

#### **Regional Law:**

**17.2 (C)** If any club is financially in arrears to AFL Canberra (debtor of more than 60 days), they will appear last on the ladder for all their teams until the debt is settled.

Clubs which are under a financial management scheme of arrangements with Football Operations and are up to date with all payments under that scheme shall be considered financial.

### **17.3 Outstanding Accounts**

- (A) Except as provided for under By-Law 17.3 (B), any Club which is in arrears to the League for a period more than sixty (60) days from the date of the invoice, will be ineligible to receive any Competition points which may be accrued by its Teams, from that point in time until the overdue amount has been paid.
- (B) Where extenuating circumstances exist, the Administration Committee may in its discretion, place a Club on a financial scheme of arrangements for the repayment of outstanding accounts. Any Club operating under such an arrangement shall be considered financial with the League provided that it is up to date with all payments specified by the scheme and for the current year.

## **17.4 Dishonoured Cheques**

Any Club which pays an account to the League by an instrument which is not honoured by its bank or other institution upon presentation, shall automatically be fined fifty dollars (\$50) on each occasion.

## **17.5 Club Finances**

- (A) Each Club shall be required to furnish to the League by 31 January each year, or as otherwise designated by the League in the Club Licence Agreement, a Financial Statement or Profit and Loss Statement of its operations for the previous season.
- (B) Each Club shall provide the League with a Club Budget for the ensuing season by the 31 January each year or as otherwise designated by the League.

### **Regional Law:**

**17.5 (B) (i)** If any club fails to provide this information, they will appear last on the ladder for all their teams until the debt is settled.

## **17.6 Insurance**

- (A) Each Club is covered by the League's compulsory insurance cover with JLT Sport under the AFL's National Risk Program. All Players and Officials of a Club will have minimum cover for public and products liability, association liability, personal accident and non-Medicare medical.
- (B) Each Club may elect higher levels of cover directly through JLT Sport. Specific details of cover shall be provided to Clubs each year and can also be viewed at [www.jltsport.com.au/Afl/](http://www.jltsport.com.au/Afl/).

## **18. ELECTRONIC AND OTHER IMAGES GUIDELINES**

- (A) The Guidelines in Appendix C are designed to assist Clubs, Officials, Players, families and supporters in dealing with the use of electronic and other images in Competition Matches.

## **19. AWARDS**

- (A) Each season, the Administration Committee shall arrange for the presentation of designated awards.
- (B) Any Player who has been suspended for any offence in the home and away season will not be eligible to win a Competition Best and Fairest award.

### **Regional Law:**

Refer to Attachment H for AFL Canberra Awards

## **20. GENERAL**

### **20.1 Resolution of disputes within Clubs**

- (A) Unless criminal in nature, issues or disputes arising within Clubs are in the first instance to be resolved in accordance with the provisions of the Club Constitution and to the reasonable satisfaction of the members of that Club in a timely and appropriate manner.
- (B) All Clubs and their members have a responsibility to participate in the Club's dispute resolution processes subject to the Club's Constitution.
- (J) If the matter is unable to be resolved to the satisfaction of all parties a Club may seek the assistance of the Administration Committee.



(K) All persons involved in any dispute must act in a genuine attempt to resolve the dispute.

## **20.2 League Colours**

The official colours of the League will be as designated by the League. The design of the League's representative jumpers is the responsibility of the Administration Committee.

## **20.3 Matters not provided for**

The Administration Committee may regulate any matters not provided for in these By-Laws in its sole and absolute discretion.

## Appendix “A”



### AFL NSW/ACT PRESCRIBED PENALTY SYSTEM FOR REPORTED PLAYERS

#### **Introduction**

The League has adopted the State and Territory Tribunal Guidelines for the purposes of dealing with Reportable Offences. Section 5 of the State and Territory Tribunal Guidelines contains grading templates for various classifications of offences and outlines the prescribed penalties which can be offered to reported Players (where applicable).

The system will not apply to Officials who are reported. Those reports will be heard by the Tribunal.

#### **Procedure**

Umpires shall report and charge Players in the usual manner. The reporting Umpire shall complete the Player Report Form template and forward to the League by 10.00 am on the Monday immediately following the Match (where reasonably practicable).

Once the Player Report Form and Report Template has been received the League’s Football Operations Co-ordinator will process the report and decide whether:

1. the offence by the Player is suitable for determination under the Prescribed Penalty System; or
2. the report should be referred to the Tribunal for determination.

If the offence and/or Player is suitable for determination under the Prescribed Penalty System, the prescribed penalty shall be offered to the Player (via the Club) on the Monday following the Match in which the Player was reported.

The Player (either directly or via the Club) shall notify the League of the acceptance or refusal to accept the set penalty no later than 4.00pm on the Tuesday following the Match in which the Player was reported (or at a later date as reasonably prescribed by the League if the prescribed penalty was provided later than Monday). If accepted, the penalty shall be recorded against the player’s record kept by the league. If the prescribed penalty is rejected the report shall be referred to the Tribunal for hearing at a time to be advised the League.

# Appendix "B"

## INCIDENT REFERRAL FORM

TO: Football Operations Coordinator

E-mail:

Fax:

I, the undersigned give notice I wish to refer an incident:-

- (i) that is not subject of a Notice of Report under By-Law 24.8; and
- (ii) which may constitute a Reportable Offence or Breach of Code of Conduct

**Round:** .....

**Match:** ..... vs.....

**Venue:** ..... **Date:**.....

**Player/s involved (please state offending player/s):** .....

.....

**Type of Infringement:** .....

**Vicinity on Ground:** .....

**Quarter:** ..... **Time of Incident:** .....

**Other relevant information:**

.....

.....

.....

.....

**How do you rate the seriousness of the incident?** (1 = Moderate; 5 = Extreme)

1	2	3	4	5
---	---	---	---	---

**Print Name:** ..... **Club:**.....(if applicable)

**Signed:**..... **Dated:**.....

**Umpire / Umpires Coach / Club Official / Other.....(Please Circle)**

This form is to be completed and lodged, along with the deposit in accordance with the League By-Laws.

**League use only:**

Lodged with League on ...../...../..... at .....(time)

## Appendix “C” – Recording of Images

- (A) The law surrounding the taking of images, video and/or audio by way of electronic or any other means (**recording**), particularly of minors, is complex. AFL (NSWACT) takes this issue very seriously, and the provisions below are designed to assist Clubs, Officials, Players, families and supporters, as stakeholders, to deal with this complex issue. However, these provisions are not legal advice, and all stakeholders must make their own enquires. Whilst AFL NSWACT will provide information, guidance and assistance on these issues, the responsibility to ensure compliance with all legal (including statutory) provisions lies with individual stakeholders, as appropriate.
- (B) When a person enters private land, they consent to any requirements that the property owner may impose on them. This may include restrictions, including prohibitions on the making of a recording of events held on their land. There is nothing, however, to prevent a person from making a recording from outside of the borders of private land, regardless of the property owner’s preferences. In the absence of conduct that is offensive or threatening and unlikely to interfere with the public enjoyment of a public place, there is nothing to prevent a person from making a recording of minors in public places.
- (C) It is thus not generally illegal to make a recording of minors at sporting events, but a common-sense approach needs to be taken.
- (D) Persons making a recording and persons using such recordings must be mindful of the complex issues surrounding privacy.
- (E) Unless consent is specifically withdrawn, by reason of the Terms and Conditions of Participation the Player’s image in any form or medium is able to be used for general marketing and promotional activities.
- (F) By agreeing to the Terms and Conditions of Participation when Registration is effected, the Participant irrevocably consents to the use of Participant’s Footage and Likeness for competition management and administrative purposes
- (G) The provisions seek to strike a balance between concerns regarding privacy and the reasonable use of such images.
- (H) This Appendix governs the recording of images, video and/or audio by way of electronic or any other means (**recording**) of League activities where used by or for the use of or on behalf of Clubs and/or for, by or on behalf of their Officials (**recorder**). It must be read in conjunction with relevant Codes of Conduct and the Registration Terms and Conditions. Where this Appendix is inconsistent with specific provisions in the Registration Terms and Conditions, such specific provisions of the Terms and Conditions will prevail.
- (I) It sets out the terms and conditions on which such recording can take place, seeking to balance the reasonable expectations of privacy by the participants and the reasonable use of such recordings for legitimate purposes.
- (J) Recordings may only be used within the spirit of the game and within the Laws and consistent with the Code of Conduct.
- (K) In this document, **participant** means all Players, Club appointed Umpires and Team Officials, and does not include spectators and officially appointed Umpires.
- (L) The recorder may only record Matches and other AFL related activities such as practice Matches, training and drills (**activity** or **activities**) for legal, instructional, coaching and promotional purposes (**the accepted purposes**) and must not record activities for commercial, indecent, inappropriate or illegal purposes.

- (M) Subject to the direction and supervision of the League, and the direction or ruling by the relevant Code of Conduct Investigations Sub-Committee or Tribunal, such recording may be used for legitimate purposes in Code of Conduct investigations and/or Tribunal hearings.
- (N) The recorder must inform the ground manager (where appointed), the Coach and/or Team Manager of the Club and any Club (**other Club**) whose participants are involved in the activity to be recorded, before the recording is commenced. The other Club may not object to the recording being made. The Coaches and/or Team Managers must use their best endeavours to inform participants, and the parents and guardians of all participants who are minors, of the recording.
- (O) If a copy of the recording is requested by an official of the other Club (the **requestor**), the recorder must provide a copy within 3 working days after being provided by the requestor with suitable media on which to copy the recording. The requestor shall pay the amount identified in Table 1. The League may request a copy of the recording and advise the recorder of the media on which it wishes to receive the recording and such copy shall be provided to the League without charge within 3 working days.
- (P) None of the recorder, the requestor or the League shall provide a copy of the recording to any other party except with the written consent of both Clubs.
- (Q) None of the recorder, the requestor or the League shall post, stream or otherwise share the recording, including on the internet or social media. The recording may be shared for instructional, Coaching, Tribunal /Code of Conduct purposes but only by the Club, the other Club or the League. Except where used for the accepted purposes, none of the Applicant, the requestor or the League may make any other form of publication of the recording.
- (R) The requestor and the League may only use the recording for the purposes outlined in point 5 above.
- (S) A recording may be used for promotional purposes unless the consent of the parent or guardian of any players who are minors for the use of such recording has been withdrawn prior to its use.
- (T) Where informed consent is required, it is the sole responsibility of the party who is required to obtain the informed consent to obtain such informed consent.
- (U) The provisions of this document apply to recordings however and by whomever made or obtained.
- (V) Table 2 sets out various activities and how they are covered by this Appendix. However, the Table is for guidance only, and if there is any discrepancy between the Table and this document, the provisions of this Appendix prevail.
- (W) Breach of the terms of this document, or the spirit of the game or the Code of Conduct is an act of Misconduct under the AFL Laws, and will be dealt with pursuant to the Bylaws accordingly.

**Table 1**

Fees to be paid by the requestor pursuant to Clause (O) - \$40

**Table 2**

<b>Consent of participants not required</b>	<b>Prior consent to use not required but consent may be withdrawn prior to use</b>	<b>Prohibited</b>
Instruction* Coaching* Tribunal/Code of Conduct*  <i>* no post, stream or otherwise sharing of the recording, including on the internet, social media</i>	Promotional (for example, use in Club newsletter, Club Annual report, Club social media or by the League.	Commercial Illegal Inappropriate Indecent

# AFL CANBERRA CLUB LICENCE AGREEMENT

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Application for a Licence for Participation in a Competition of the AFL NSW/ACT for the season of 2018

Club Name: ..... (the Club)

Of: ..... (Address)

The Club hereby applies for a Licence to field teams in the Competition conducted by the AFL NSW/ACT Inc. (the Association) \* Senior's / Junior's –) on the terms set out below

*\*Cross out inapplicable Leagues*

Upon acceptance of this application by the Association, the terms set out below will record the agreement between the parties.

1. That I, the undersigned ..... (Position in Club) of the

..... (Name of Club) declare that I am authorised to sign and bind the said club, hereby and on its behalf commit and confirm that the club shall comply with and use the best endeavours to ensure that each of its officers, players, officials and persons concerned or taking part in the running of the club, for the time being or otherwise, complies with and observes the following:

- (a) In so far as they affect the club, any document, rules or regulations of the AFLNSW/ACT Commission Ltd which the Association is obliged to observe by reason of any agreement between the Commission and the Association;
- (b) In so far as it affects the Club, the Constitution of the Association;
- (c) Any rules, regulations or By-laws of the Association, as amended from time to time;
- (d) The Codes of Conduct adopted by the Association;
- (e) Any determination or resolution of the Association or Commission made before or after the date of this Application; and
- (f) Any marketing or sponsorship commitments made on behalf of the Club by the Association in relation to use of logos or approved equipment or suppliers.

2. The Club shall:

- (a) ensure that its players compete in the Competition conducted by the League in accordance with the Laws of Australian Football, as amended;
- (b) ensure that all players competing in the Competition conducted by the League complete a registration form or other approved form of registration and remain registered on the Club's Footyweb database;
- (c) maintain and ensure that each of its officers, players, officials and persons concerned or taking part in the running of the Club (whether paid or unpaid) maintain a high and good reputation and not jointly or severally engage in any unbecoming conduct or conduct which is prejudicial or likely to be prejudicial to the interests of the AFL, the Commission, the Association, the League or the playing of Australian football;
- (d) prompt the growth and development of Australian football, by ensuring the participation and/or assistance of the Club in all Association and League events;
- (e) Community Clubs will be required to nominate an aligned Senior Club;

Nominated Senior Club (if applicable) .....

- (f) Pay all invoices within 30 days of receipt (or payment terms agreed to); and
  - (g) Adhere to any additional requirements requested by the Association and documented in league by-laws and policies.
3. The Club shall pay to the Association in each year, an annual affiliation fee as determined by the Association from time to time. The affiliation fee may be deducted by the Association from any funding given to or amounts paid on behalf of the Club by the Association.
  4. That the Association has the ability to impose fines due to breaking the Regulation and By-Laws and/or bringing the game into disrepute.
  5. The Association may terminate this agreement:
    - (a) By giving the Club 3 months' notice;
    - (b) Immediately, if the Club fails to comply with all or any of its obligations contained in this Agreement;
    - (c) Immediately, if the Club does or permits any act or thing which reflects unfavourably upon the reputation, standing or goodwill of the AFL, the Commission, the Association, the League, or the game of Australian football; or
    - (d) Unless it has been previously given special consideration, immediately if the Club is unable to field the required number of teams in the League's competition.
  6. I have read this document and fully understand its contents. The information I have supplied is, to the best of my knowledge, true and correct.

Signed for and on behalf of the Club:

Principal

Witness

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## **Attachment B – Interchange Of Players between AFL Canberra Clubs**

1.1 A player registered with an AFL Canberra Club may play with another AFL Canberra Club (in the same league) under the following conditions;

1.1.1 That both Clubs have an approved alliance that is registered with AFL Canberra. The alliance may cover matters of mutual assistance including promotion and relegation of players between the two clubs for all matches, coaching assistance and sponsorship arrangements.

1.1.2 Below is a list of approved Senior alignments:

- a) Ainslie (Senior Grades)
  - i) Ainslie (Community Grades – Third and Fourth Grade)
  - ii) ANU (Community Grades – Third and Fourth Grade)
    - (1) Yass (Community Grade – Fourth Grade)

Any ANU player that wishes to test themselves at a higher level should contact Ainslie for the opportunity. Any excess ANU players should be made available for Ainslie and vice-versa.

Any Yass player that wishes to test themselves at a higher level should contact Ainslie for the opportunity. Any excess Yass players should be made available for Ainslie (Fourth Grade).

- b) Belconnen (Senior Grades)
  - i) Cootamundra (Community Grade – Third Grade)
    - (1) Belconnen Magpies (Community Grade – Fourth Grade)

Any Cootamundra player that wishes to test themselves at a higher level should contact Belconnen for the opportunity. Any excess Cootamundra players should be made available for Belconnen (Fourth Grade).

Any excess Belconnen players should be made available for Cootamundra.

- c) Eastlake (Senior Grades)
  - i) Woden (Community Grades – Third and Fourth Grade)

Any Woden player that wishes to test themselves at a higher level should contact Eastlake for the opportunity. Any excess Eastlake players should be made available for Woden.

- d) Gungahlin (Senior Grades)
  - i) Batemans Bay (Community Grades – Third and Fourth Grade)
    - (1) Goulburn (Community Grade – Fourth Grade)

Any Batemans Bay player that wishes to test themselves at a higher level should contact Gungahlin for the opportunity. Any excess Batemans Bay players should be made available for Gungahlin and vice-versa.

Any Goulburn player that wishes to test themselves at a higher level should contact Gungahlin for the opportunity. Any excess Goulburn players should be made available for Batemans Bay (Fourth Grade).

- e) Queanbeyan (Senior Grades)
  - i) Googong (Community Grades – Third and Fourth Grade)
    - (1) Southern Cats (Community Grade – Fourth Grade)

Any Googong player that wishes to test themselves at a higher level should contact Queanbeyan for the opportunity. Any excess Googong players should be made available for Queanbeyan and vice-versa.

Any Southern Cats player that wishes to test themselves at a higher level should contact Queanbeyan for the opportunity. Any excess South Cats players should be made available for Googong (Fourth Grade).

- f) Tuggeranong (Senior Grades)
  - i) Molonglo (Community Grades – Third and Fourth Grade)

## (1) Tuggeranong (Community Grade – Fourth Grade)

Any Molonglo player that wishes to test themselves at a higher level should contact Tuggeranong for the opportunity. Any excess Molonglo players should be made available for Tuggeranong (Fourth Grade).

Any excess Tuggeranong players should be made available for Molonglo.

1.1.3 Below is a list of approved Junior alignments:

- a) Ainslie (Senior Club)
  - i) Ainslie (Junior Club)
- b) Belconnen (Senior Club)
  - i) Belconnen Cats (Junior Club)
  - ii) Magpies Juniors (Junior Club)
- c) Eastlake (Senior Club)
  - i) Eastlake (Junior Club)
- d) Gungahlin (Senior Club)
  - i) Gungahlin (Junior Club)
- e) Queanbeyan (Senior Club)
  - i) Queanbeyan (Junior Club)
- f) Tuggeranong (Senior Club)
  - i) Calwell Swans (Junior Club)
  - ii) Tuggeranong Bulldogs (Junior Club)
  - iii) Tuggeranong Hawks (Junior Club)
  - iv) Tuggeranong Lions (Junior Club)
  - v) Weston Creek Wildcats (Juniors Club)

1.1.4 The Footyweb permit system shall be the facility used to activate such interchanges (the lodgement of a Local Interchange Agreement)

1.1.5 There may be instances where Clubs still have excess players. In this instance, players can play for Clubs that they are not aligned to as long as the avenues listed above have occurred first. In this instance, the Footyweb permit system shall be the facility used to activate such interchanges (the lodgement of a Match Day Permit) pending "Approval" from Football Operations.

1.1.6 Games played on a Match Day Permit do not count towards finals eligibility with either club.

*The spirit of this By-Law is to allow a club with surplus player(s) on a given match day to give these player(s) a game of football with another club no more than one division lower than they normally participate. It is also designed to allow a player to trial with another club which is playing in a higher grade or division.*

1.2 Subject to 1.4 below, a player who transfers to another club to attend an educational institution on a full-time and continuous basis may, during official semester vacations / school holidays, receive a permit to play with his immediate former club subject to written endorsement from the current club, the former club and their respective leagues. The permit application is to be endorsed by those outlined above prior to 1 July in a given year. The permit period lasts until the player ceases his commitments at the educational institution and is subject to any relevant regulations of any of the parties, including participation in finals.

1.3 Students referred to in By-law 1.2 must provide a school or university calendar which sets out vacation periods.

1.4 Permits issued under By-laws 1.2 shall apply to home and away matches only. Matches played under such a permit will not be counted towards finals eligibility.

*Players/clubs with a bye in the higher grade*

1.5 Where a club has a bye in the AFL Canberra Competition, that club cannot play players in a lower grade that played in a higher grade in the previous week, unless otherwise determined by the Administration Committee

A player will be considered for selection in his clubs' lower grade team when their higher grade team has the bye if:

- g) In the event that he did play in the higher grade the week before the designated bye, if that player has played less than 50% of his total games played in the higher grade he can be considered for selection in his clubs lower grade team
- h) In accordance with rule 1.5 g) a club shall not have more than two players who fall into this category.
- i) The player has played more than 50% or more of their games in a higher grade but is returning from injury where he has not played the previous three or more weeks.
- j) The player has played more than 50% or more of their games in a higher grade but is returning from suspension where they has missed two or more weeks.
- k) If a club uses a player in a lower grade that falls into any of the categories above, that player will be included in his clubs limit i.e. not more than three

In all cases, clubs must gain approval from Football Operations prior to selecting a player subject to rule 1.5.

*The spirit of this law is to allow clubs to play players in a lower grade who are either fringe higher grade players or to be able to bring players back through a lower grade who have missed a significant amount of football through injury or suspension.*

1.6 AFL Canberra will make a determination on the allocation of NEAFL listed players to AFL Canberra First Grade Clubs.

## **Attachment C – Match Day Agreement between AFL Canberra and Sapphire Coast AFL**

An Interleague Permit Agreement between AFL Canberra and AFL Sapphire Coast for the movement of players for development opportunities and ability to play with home club.

### **1.0 Area Agreement**

1.1 This agreement is signed pursuant to the AFL NSW/ACT Regulations clause 5.2 and the National Player Transfer Regulations clause 3.9.

### **2.0 Administrative Processes**

2.1 That this agreement is in force for the current season only, with the agreement to be signed off at the start of each season. Copies to be distributed to each league and club involved in the permit system.

2.2 That clubs will use a 'Local Interchange' permit on the SportsTG Passport system to lodge the player permits.

2.3 That the players involved desire to play with the club in the other League on the day in question.

2.4 That the Clubs involved are agreeable to the players playing on the day in question.

2.5 Players can only be registered with one club to utilise the permit system.

2.6 That all available CLUB REGISTERED players must be selected before permit players can receive endorsement to play.

2.7 That this agreement is developed in good faith to provide players with some additional development opportunities and not to improve team performance

### **3.0 Local Conditions**

3.1 Players may be granted, by their club of origin, to play four (4) permits to play in the AFL Canberra or AFL Sapphire Coast League home and away season.

3.2 Players may play TWO GAMES per weekend but ONLY ONE per day.

3.3 Each team is only permitted to play a maximum of two (2) permit players in any one match.

3.4 Players from Sapphire Coast will NOT be eligible to play finals in AFL Canberra and vice versa.

### **4.0 Reported Players**

4.1 A player playing on a permit that is reported shall face the Tribunal of the League of which the reportable offence was committed.

4.2 Any penalty that is imposed by the tribunal shall apply in all competitions.

### **5.0 Authorisation**

This Agreement shall remain valid until such a time either League or AFL NSW/ACT dissolves the Agreement.

Changes may be made to this Agreement with advice to be provided to each League at the time of the change taking place.

Operations Manager, AFL Canberra

Name: .....

Signature: ..... Date: .....

Football Operations Coordinator, AFL Sapphire Coast

Name: .....

Signature: ..... Date: .....

## **Attachment D – Match Day Agreement between AFL Canberra and AFL South Coast**

An Interleague Permit Agreement between AFL Canberra and AFL South Coast Leagues for the movement of players for development opportunities.

### 1.0 Area Agreement

1.1 This agreement is signed pursuant to the AFL NSW/ACT Regulations & By-Laws and the National Player Transfer Regulations clause 3.9 – Area Agreements.

### 2.0 Administrative Processes

2.1 That this agreement is in force for the current season only, with the agreement to be signed off at the start of each season. Copies to be distributed to each league and club involved in the permit system.

2.2 That clubs will use a Match Day Permit on the Footyweb system to lodge the player permits.

2.3 That the players involved desire to play with the club in the other League on the day in question.

2.4 That the Clubs involved are agreeable to the players playing on the day in question.

2.5 Players can only be registered with one club to utilise the permit system.

2.6 That all available CLUB REGISTERED players must be selected before permit players can receive endorsement to play.

2.7 A player may NOT play in a match with the other League instead of his match in his registered League.

2.8 That this agreement is developed in good faith to provide players with some additional development opportunities and not to improve team performance

### 3.0 Local Conditions

3.1 Players may be granted, by their club of origin, to play four (4) permits to play in the AFL Canberra League home and away season.

3.2 Players may play TWO GAMES per weekend but ONLY ONE per day.

3.3 Each team is only permitted to play a maximum of two (2) permit players in any one match.

3.3 Players from AFL South Coast will NOT be eligible to play finals in AFL Canberra and vice versa.

### 4.0 Reported Players

4.1 A player playing on a permit that is reported shall face the Tribunal of the League of which the reportable offence was committed.

4.2 Any penalty that is imposed by the tribunal shall apply in all competitions.

### 5.0 Authorisation

This Agreement shall remain valid until such a time either League or AFL NSW/ACT dissolves the Agreement.

Changes may be made to this Agreement with advice to be provided to each League at the time of the change taking place.

## **Attachment E – Player Eligibility in Finals**

### **Finals (Seniors and Juniors)**

- 1.1 During finals series matches, non-competing clubs may be required (as determined by the Administration Committee ) to provide personnel to assist with ground management tasks such as gatekeepers, timekeepers, interchange steward and scoreboard attendants etc.
- 1.2 A player reported and suspended in any division cannot serve their suspension in another division if the division they were reported in is not playing that weekend.
- 1.3 On application by a player's club, the Administration Committee may vary the number of qualifying games required where Services personnel are posted a significant distance away during the home and away matches; or where a player misses a significant number of matches due to serious injury; or under other exceptional circumstances.

### **Senior Finals**

- 1.1 Players must be named on the official team sheet and play in a minimum of four home and away games for a particular team in a particular division to be eligible to play in finals for that particular team in a that particular division.  
  
For example, a player that has played four home and away games only in Second Grade is eligible to play Second Grade finals.
- 1.2 As long as 1.1 is met, Senior players can play up a division for their actual Club in finals.  
  
For example, a player that has played four home and away games in Second Grade is eligible to play First Grade finals.
- 1.3 Any Senior player who has played in a total of nine or more home and away matches of a higher division shall not be eligible to play final matches in a lower division. The list of grades from highest to lowest is as follows:
  - \* NEAFL
  - \* First Grade
  - \* Second Grade
  - \* Third Grade
  - \* Fourth Grade
- 1.4 A player who has played more than nine or more games in a higher grade(s) – can represent his club in the immediate lower division final only if the team/s is playing on the same weekend.
- 1.5 In this case, should the higher division team be knocked out and the lower division team continue, this player will be eligible to play the remaining finals games for the lower division side as long as they are qualified as per Rule 1.1 (minimum 4 games in the lower division).
- 1.6 In Seniors, there may be instances where a player has played a number of games across multiple teams in different division without reaching four home and away games for one particular team in a division.  
  
For example, a player that has played three home and away games in First Grade and three home and away games in Second Grade.  
  
In this instance, the player would be eligible to participate in the finals of the highest division that their Club is playing in. They may also be able to participate in lower divisions based on the rules above.
- 1.7 A player can only participate in one senior final match on any given weekend.

## Junior Finals

1.1 Players must be named on the official team sheet and play in a minimum of four home and away games for a particular team in a particular division to be eligible to play in finals for that particular team in a that particular division.

1.2 Junior players cannot play up a division for their actual Club in finals unless they have met 1.1

For example, a player that has played four home and away games only in the Under 11's is not eligible to play in the Under 12's finals.

1.3 Any Junior player who plays five or more games in a higher division must have played at least fifty percent of the home and away games in the lower division in order to be eligible for finals in both divisions. The list of divisions from highest to lowest is as follows:

### Male

- \* Rising Stars
- \* Under 17's
- \* Under 16's
- \* Under 15's
- \* Under 14's
- \* Under 13's
- \* Under 12's
- \* Under 11's

### Female

- \* Under 18's
- \* Under 15's
- \* Under 12's

Senior divisions are not considered a higher division. Senior players can play finals if they are age eligible and qualify to do so.

For example. if a player participates in six Under 12's games and nine Under 13's games, the player will only be able to participate in the Under 13's finals.

If a player participates in nine Under 12's games and six Under 13's games, the player will be able to participate in the both the Under 12's and Under 13's finals.

1.4 There is no restriction on the number of finals game a player can participate in on any given weekend, however they player must be eligible for each team they play for. Player welfare should be taken into consideration when selecting a player to play more than one game on any given weekend.

For example, a player may play in two junior finals on the same weekend. A player may play one junior and one senior final on the same weekend.

## **Attachment G – Specific Competitions**

### **Rising Stars Competition**

- 1.1 If a player plays for the NSW/ACT Under 18 Representative Team or as a top up player for the GWS Giants Reserves or Sydney Swans Reserves, those games will be considered equivalent to AFL Canberra First Grade Men's matches and therefore games played, excluding trial games, by a player in that team will count towards finals eligibility with the player's club.
- 1.2 Further to rule 1.1, if a player is used as a top up player for either the GWS Giants or Sydney Swans, and that player turns 19 or older in that calendar year, the game(s) played as a top up will count as a NEAFL senior game.

### **2.0 AFL Canberra First Grade**

- 2.1 When not selected for their respective NEAFL Squads, listed players will return to their allocated Club. Final details on allocations will be communicated with Senior Clubs prior to the start of the season.



## Attachment H – AFL Canberra Awards

### 1.1 AFL Canberra Club Championships

#### Senior Club Championship

The AFL Canberra Senior Club Championship shall be awarded to the senior club that has the highest number of points at the end of the home and away season based on the below criteria.

Points shall be allocated for;

**Number of wins during the season:** For every game a team wins they shall receive points as per the table below

**Quality Club Program Rating:** AFL Canberra clubs shall also receive points towards their club championship based on their AFL Quality Club Program rating at the end of the home and away season

Bronze rating = 10 points

Silver rating = 15 points

Gold Rating = 20 points

Grade	No. of points allocated per win
AFL Canberra First Grade	6
AFL Canberra Second Grade	4
AFL Canberra Women's First Grade	6

#### Community Club Championship

The AFL Canberra Community Club Championship shall be awarded to the club that has the highest number of points at the end of the home and away season based on the below criteria.

Points shall be allocated for;

**Number of wins during the season:** For every game a team wins they shall receive points as per the table below

**Quality Club Program Rating:** AFL Canberra clubs shall also receive points towards their club championship based on their AFL Quality Club Program rating at the end of the home and away season

Bronze rating = 10 points

Silver rating = 15 points

Gold Rating = 20 points

Grade	No. of points allocated per win
AFL Canberra Third Grade	6
AFL Canberra Fourth Grade	4
AFL Canberra Women's Second Grade	4

1.2 Following each season AFL Canberra shall present the following awards in each senior grade; Leading Goal Kicker Award – presented to the player who has kicked the most goals in that competition at the end of the home and away season.

Best and Fairest Player – shall be awarded to the player with the most votes in a competition at the end of the home & away season based on umpire 3-2-1 votes from each game played.

In the event more than one player has won either award, all players with the leading number of goals and votes shall receive an award.

1.3 AFL Canberra may also at its discretion present other competition awards at the end of the home and away season.

#### 1.4 AFL Canberra Junior Awards

**a) Club of the Year – Prime Minister’s Trophy**

A Perpetual Trophy shall be awarded to the AFL Canberra Junior Division Club that performs best across all grades of their respective competitions. Points will be accrued on the basis of on-field results and Club administrative completed tasks.

The club which wins the club of the year in each season in accordance with these By-Laws shall hold the Prime Minister’s Trophy until the conclusion of the Home and Away matches in the following season.

The winner of the Prime Minister’s Trophy shall be determined by the Football Operations.

**b) Joe McDonald Memorial Trophy**

Clubs nominate a prospective recipient with whom they feel deserves recognition for their contribution to junior football. This trophy is awarded at the discretion of the Football Operations as a special trophy, to a Junior Player or Official.

**c) Alan Phillips Memorial Trophy**

This Memorial Trophy was established to recognise the contribution of an official who has made significant contribution to the operations of the game. Clubs nominate a prospective recipient with whom they feel deserves recognition for their contribution to junior football. This trophy is awarded at the discretion of the Football

#### 1.5 AFL Canberra Women’s Awards

**a) Junior Player of the Year**

Awarded to a junior player who has demonstrated excellent up and coming talent within the AFL Canberra Women’s competition.

**b) Rising Star**

Awarded to the player who has displayed excellence in their first year completing in the AFL Canberra Women’s competition.

#### 1.6 Teams of the Year

AFL Canberra will be selecting a Men’s, Women’s and Future Stars Team of the Year.

The selection criteria for each team is as follows:

Men’s – participate in First Grade

Women’s – participate in First Grade

Future Stars – eligible to play Rising Stars

Each Club will be asked to select six of their players to feature in each of the above team’s of the year. These nominations will form a squad of players that will be re-sent out to nominating clubs only to select the full teams of the year in positions. Only one final nomination for each team will be accepted from each club.

Please note – AFL Canberra will have final say on all selections in the teams of the year.

## **Attachment I – AFL Canberra Development Compensation Levy**

### **1.1 AFL Canberra Development Compensation Levy**

This By-Law applies to all registered players who have been active players with an AFL Canberra Club or Affiliated League Club for three seasons or longer;

1.2 When a player transfers to another club within AFL Canberra or an Affiliated League in accordance with these Rules, that club shall pay to the player's former club such amount as per agreement with the player previous club, provided that amount shall not exceed the maximum levy set in accordance with these Rules.

- The original club must notify the transferring club in writing of their intent to request the development compensation levy

1.3 The transferor club agrees to issue an Invoice to the transferee club, no later than 14 days post transfer completion on Footy Web.

### **1.4 AFL Canberra Interclub Player Compensation Levy Schedule**

A player wishing to transfer from one AFL Canberra Club to another within the League or Affiliated Leagues would command a Development Levy based on the length of service to his/her original club. The development level may be up to \$4000, all Development Levy's are GST inclusive.

The spirit of this by-law is that amount is to be negotiated between the two clubs. It is important to acknowledge a player's past experience and the 'value' this may demand, examples of this may include:

- Junior Player – up to \$4000
- Junior player with Representative/talent experience - up to \$4000
- Has played 1<sup>st</sup> grade football - up to \$4000
- 100+ 1<sup>st</sup> grade games - up to \$5000
- 200+ 1<sup>st</sup> grade games - up to \$6000

1.5 If clubs are unable to come to an agreement on the final amount, the AFL Canberra Administration committee will determine the levy payable

### **Notes**

A player transferring back to AFL Canberra after a period of 24 months has elapsed (from the time of his initial clearance interstate) is eligible to play with the club of his/her choice.

A player who transfers from an AFL Canberra club to a club in another competition, upon transferring back to AFL Canberra within a period of 24 months must transfer back to the club he/she left or obtain a domestic clearance from that club to the club he/she wishes to join. Development Levy's would apply if within the 24 months less the discounts mentioned in the next paragraph.

For a player who has missed a season of football in AFL Canberra (for any reason) their clearance will be 25% cheaper than 'retail' rate. For every year of missed football in AFL Canberra there is a further 25% discount.

### **Spirit of the By-Law**

This By-Law was en-acted to acknowledge the 'development' work a club may have put into a player who for what ever reason decides, after 40 junior games or a 3 years service period with his/her club, to transfer to another club within AFL Canberra or an Affiliated League.

### **Considerations:**

Acceptable exemptions to the payment of the Levy would be under a Father and Son arrangement or a Family residential relocation (i.e. moving from Tuggeranong to Gungahlin or Belconnen to Googong) or for Educational purposes (i.e. Pambula to Erindale College or ANU)

The Transferee club is under no obligation to request the Levy.

## Attachment J – Finals Hosting Responsibilities

Hosting rights for all AFL Canberra finals series may be allocated to a club as determined by Football Operations. Football Operations may charge a fee for the rights to host a finals series and will have the authority to limit the prices of any articles it sees fit.

### 1.0 Ground Hire

The host club will be required to pay for any ground hire fees.

#### 1.1 Admission Fees

##### a. Senior Club Hosted

Host Clubs may charge an admission fee. If Host Clubs wish to, players and officials are to be let in for free.

##### b. Senior League Hosted

An admission fee will be charged for all AFL Canberra hosted finals matches.

Participating teams will be given 35 entry passes which are to be given to security upon entry. These can be collected at the AFL Canberra Office or by other arrangement. If you do not have a pass (regardless of if you are a participant), you will be asked to pay at the gate.

##### c. Junior Finals

Host Clubs may not charge admission.

##### d. Junior Grand Finals

A gold coin donation will be asked for the AFL Canberra Junior Grand Finals, with proceeds going towards the Rusty Taylor Scholarship. Buckets will be left at the entrance to venues.

### 1.2 Canteen

The host club will be responsible for providing Canteen facilities at the ground allocated to them. The Canteen should be adequately staffed and stocked for the durations of all matches during the finals day allocated to them. All profit from the Canteen is retained by the host club. A planned menu with prices should be communicated to Football Operations so that it can be publicised.

### 1.2 Ground Markings

The host club shall be responsible for the ground markings at the ground in which they are allocated.

By-Law 18. By-Laws for ground marking requirements:

- a. Interchange Area - The interchange area must comprise two short lines across the boundary line 15 metres apart on one wing and adequate seating provided equidistant on either side not less than five metres apart for the interchange players and relevant team Officials of each Club.
- b. Coaches Box – A coach's line should be marked two metres in from the boundary line in front of the coach's box/area and extend from one coaches box to the other.

### 1.3 Post Pads

For finals played on grounds with fixed goal posts, padding must be supplied by the host club. The padding must cover the posts from the ground to a height of at least 2.5 metres.

### 1.4 Scoreboard

A suitable scoreboard with numbers and team names clearly visible to players and spectators should be in operation for all finals matches.

#### 1.5 Timekeeping Facilities

A timekeeper's box or table and seating are to be suitably situated to ensure that timekeepers have an unobstructed view of the whole playing field.

#### 1.6 Ground Manager

The host club must supply a Ground Manager to every finals game they are assigned. The Ground Manager will be responsible for ensuring the match day environment is safe, inclusive and enjoyable for all involved.

#### 1.7 Footballs

AFL Canberra will supply and cover the cost of one match ball for every AFL Canberra Final. The teams involved in finals should be able to supply an additional ball each if required.

The Host Club will be required to pick up the footballs for the AFL Canberra able to keep the AFL Canberra supplied footballs in recognition of their assistance.

#### 1.8 Emergency Medical Equipment

The host club needs to ensure there is appropriate medical equipment available at each venue they host. This includes a stretcher, first aid kit, ice etc

#### 1.9 Cleaning

It is the host clubs responsibility to ensure the venue is cleaned properly at the conclusion of use to the standards set by ACT Government Sportsgrounds conditions of use.

#### 1.10 Signage

The Host club must display all signage as directed by AFL Canberra at the venue for the duration of all games being played at the venue.

I hereby acknowledge that I have read, understand and agree to abide by the terms of this document relating to AFL Canberra Finals Hosting responsibilities

### **Football Operations**

### **Host Club**

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Attachment K – Competition Details

### 1.1 Senior Requirements

	Grade	Competition	Ball Size	Game Duration	Break Durations	Player Numbers
<b>Senior Football</b>	First Grade	Competitive	Full Size KB	4 x 18 minute quarters (with time on)	4-12-4 minutes	18 a side, 4 Bench
	Second Grade	Competitive	Full Size KB	4 x 20 minute quarters	4-10-4 minutes	18 a side, 4 Bench
	Rising Stars	Competitive	Full Size KB	4 x 20 minute quarters	4-10-4 minutes	18 a side, Unlimited bench
<b>Community Football</b>	Third Grade	Competitive	Full Size KB	4 x 22 minute quarters	5-10-5 minutes	18 a side, 4 Bench
	Fourth Grade	Competitive	Full Size KB	4 x 22 minute quarters	5-10-5 minutes	18 a side, 4 Bench
<b>Female</b>	Women's First Grade	Competitive	Size 4	4 x 18 minute quarters	4-10-4 minutes	16 a side, 6 Bench
<b>Female</b>	Women's Second Grade	Competitive	Size 4	4 x 20 minute quarters	5-10-5 minutes	18* a side, 6 Bench

\*if any club does not have 18 players, they can revert back to a minimum of 16 players on the field.

## 1.2 Junior Requirements

	Age Group	Competition	Ball Size & Type	Game Duration	Break Durations	Players (min-max)	Max. Ground Size
<b>Development</b>	Under 9's	Non-Competitive	Synthetic or Leather Size 2	3x 15 minute thirds	5 minutes between thirds	9-15 a side	100 m x 80m
	Under 10's	Non-Competitive	Synthetic of Leather Size 2	3 x 15 minute thirds	5 minutes between thirds	9-15 a side	100m x 80m
<b>Junior</b>	Under 11's	Competitive	Synthetic or Leather Size 3*	4 x 15 minute quarters	3-8-3 minutes	14-18 a side	Full Size
	Under 12's	Competitive	Synthetic or Leather Size 3*	4 x 15 minute quarters	3-8-3 minutes	14-18 a side	Full Size
<b>Youth</b>	Under 13's	Competitive	Size 4 Leather	4 x 15 minute quarters	3-8-3 minutes	14-18 a side	Full Size
	Under 14	Competitive	Size 4 Leather	4 x 17 minute quarters	4-8-4 minutes	14-18 a side	Full Size
	Under 15's	Competitive	Full Size Leather	4 x 20 minute quarters	4-10-4 minutes	14-18 a side	Full Size
	Under 16's	Competitive	Full Size Leather	4 x 20 minute quarters	4-10-4 minutes	14-18 a side	Full Size
	Under 17's	Competitive	Full Size Leather	4 x 20 minute quarters	4-10-4 minutes	14-18 a side	Full Size
<b>Female</b>	Girls Under 10's	Non-Competitive	Synthetic of Leather Size 2	3 x 15 minute thirds	5 minutes between thirds	9-15 a side	100m x 80m
	Girls Under 12's	Competitive	Synthetic or Leather Size 3*	4 x 15 minute quarters	3-8-3 minutes	14-18 a side	Full Size
	Youth Girls Under 15's	Competitive	Size 4 Leather	4 x 15 minute quarters	3-8-3 minutes	14-18 a side	Full Size
	Youth Girls Under 18's	Competitive	Size 4 Leather	4 x 17 minute quarters	4-8-4 minutes	14-18 a side	Full Size

\* Synthetic Size 3 footballs will be used for finals.



## Attachment L – AFL Canberra Membership

The following individuals are entitled to free entry to AFL Canberra matches in 2018. Membership Cards will be passed on to all individuals listed.

### Hall of Members

YEAR	NAME	AREA
2006	James Black	Player - Queanbeyan
	Edney Blackaby	Player - Manuka
	Bob Bloomfield	Player - Ainslie
	Barry Browning	Player - Ainslie
	Jack Dorman*	Player - Manuka
	Roger Duffy	Player - Eastlake
	Keith Miller	Player - Eastlake
	Kevin Neale	Player - Ainslie
	Roy Watterston	Player - Queanbeyan-Acton & Eastlake
	Tony Wynd	Player - Queanbeyan
2007	Geoff Harrold	Player - Ainslie, West Canberra & Queanbeyan
	Harrold Maddigan	Player - Acton & Turner
	Ralph Rendell	Player - Ainslie
2008	Colin Monger	Player - Acton
	John Moody	Player - RMC
	Jack O'Dea	League Administration
	Alan Stevens	Player - Ainslie
2009	Guy Cannon	Player - Manuka, Weston, Southern District & Eastlake
	Robert Franklin	Player - Woden & Manuka
	William Mahoney	League Administration
	Alan Muir*	Player - Queanbeyan
2010	Ken Macdonald	League Administration
	Bruce Whatman	Player - Ainslie
	Robert White	Player - Belconnen
2011	Kevin Delmenico	League Administration
	Robert Hughes	Player - Tuggeranong
	Michael Kennedy	Player - Queanbeyan
	Peter Taylor	Player - Belconnen
2012	Ron Cahill	League Administration
	Ken King	Player - Eastlake
	Steve Mahar	Player - Belconnen
	Charles Smith	Player - Ainslie
2013	Mark Armstrong	Player - Queanbeyan
	David Bennett	Player - Belconnen
	David Grubb	Player - Eastlake
	John Mulrooney	League Administration
2014	Bob Stacey	Umpire, League Administration
	Michael Goiser	Player - Queanbeyan
	Roy William	Player - Queanbeyan & Acton
	Brett Hannam	Player - Ainslie & Southern Districts
2015	Brian Quade	Coach - Manuka & Queanbeyan

	Keith Heales	Administration - Ainslie
	Keith Schow	Player - Queanbeyan
2016	Stafford Cooper	Player - Tuggeranong, Ainslie & Eastlake
	John "Jacko" Pini	Coach - Manuka
	Ronald "Chook" Fowlie	League Administration, Administration - Queanbeyan
	Terry Gallagher	Player - Manuka
2017	Kieran Johnson	Player - Tuggeranong
	Steven Vizey	Player - Queanbeyan
	Russell "Rusty" Taylor	Umpire, League Administrator
	Barbara Marshall	League Administrator, Administration - Ainslie

## 200 Club Members

YEAR	NAME	CLUB(S)
1981	C. Smith	Ainslie
	D. Ross	Ainslie
	K. King	Eastlake
	J. Dorman	Manuka
	R. Franklin	Manuka
	T. Gallagher	Manuka
	A. Muir*	Queanbeyan
	C. Wheeler*	Queanbeyan
	H. Williams*	Queanbeyan
	M. McDonald	Queanbeyan & Acton
	K. Blundell	Umpire
L. Hyde	Umpire	
1982	M. Smith	Ainslie
	P. Macdonald	Eastlake
	K. Grigg	Manuka
1983	J. Buxton	ANU
	J. Black	Queanbeyan
1984	D. Hopkins	Queanbeyan & Belconnen
1985	A. Smith	Ainslie
	G. Harrold	Ainslie, West Canberra & Queanbeyan
	M. Briant	Eastlake & Queanbeyan
	F. Leverett	Umpire
1987	N. O'Neill	Ainslie & Belconnen
	A. Duffy	Eastlake
	R. Maiden	Manuka & Manuka Weston
	L. McPhan	Manuka & Manuka Weston
	P. Harrington	Queanbeyan
	R. Taylor	Umpire
1988	D. Bennett	Belconnen
	B. Mickelson	Eastlake
	D. Malcolm	Umpire
	J. Perry*	Umpire
1989	P. Taylor	Belconnen
1990	P. White	Umpire

	A. Wynd	Queanbeyan
1991	D. Daniel	Queanbeyan
	R. Anderson	Queanbeyan
1994	B. Hannam	Southern District & Ainslie
1995	G. Stevens	Queanbeyan
	R. Baxter	Ainslie
1996	A. Bishop	Ainslie
1997	I. Muir	Ainslie
	A. Toy	Umpire
1998	M. Goiser	Queanbeyan
1999	E. Bowman	Wildcats
	D. Postai	Wildcats
	M. Richardson	Ainslie
2000	S. Vizzy	Queanbeyan
2001	G. Cannon	Eastlake
	A. Mellor	Eastlake
	B. Sainovski	Umpire
2004	M. Armstrong	Queanbeyan
	J. Gilbert	Queanbeyan
2005	L. Jess	Tuggeranong
	B. Read	Belconnen
	T. Pulford	Ainslie
2006	C. Davis	Queanbeyan
	M. Kennealy	Umpire
	S. Mahar	Belconnen
2008	E. McDonald	Umpire
2009	S. Cooper	Tuggeranong, Ainslie & Eastlake
	J. Rice	Tuggeranong
	J. Kickett	Tuggeranong
	S. Gurney	Umpire
2010	G. Healy	Umpire
2011	P. Raadts	Belconnen
2013	J. Kavanagh	Ainslie & Queanbeyan
	R. Quade	Sydney Swans & Queanbeyan
	P. McGrath	Sydney Swans, Ainslie, Eastlake & Tuggeranong
2016	A. Bennett	Belconnen
	C. York	Belconnen
2017	C. Rourke	Ainslie
	Ryan Turnbull	Belconnen

#### **AFL Canberra Staff**

Steven Mahar  
 Garry Lawless  
 Thomas Walker  
 Jake Bateman  
 Luke Martin  
 Sinead Pearson  
 Cameron Bernasconi  
 Sarah Larkham

## Attachment M – Melee Matrix

AFL Canberra is looking to reduce the instances of melees with a financial deterrent. In the instance of a major melee, the matrix below will be used to determine the financial fine imposed on each team.

<b>MELEE MATRIX</b>		
<b>Melee Details</b>	<b>Activation Points</b>	<b>Allocated Points</b>
<b>Players actively involved from ONE team</b>		
6 or less	5	
7 - 9 players	15	
10 - 12 players	40	
13 or more players	60	
<b>Duration of Melee</b>		
0 - 30 seconds	5	
30 - 60 seconds	15	
60 - 120 seconds	30	
>120 seconds	60	
<b>Level of Aggression in Melee</b>		
Low (minor wresting, push and shove)	10	
Medium (wrestling, jumper punches, headlocks)	30	
High (striking and/or reports)	50	
<b>Umpires Intervention in Melee</b>		
Not involved	0	
1 ump asking players to break it up	5	
2 ump asking players to break it up	10	
3 umps or more asking players to break it up	15	
<b>Officials involved</b>		
No officials involved	0	
2 or less manhandling own players	10	
3 or more manhandling own players	20	
2 or less manhandling opposition players	40	
3 or more manhandling opposition players	60	
	<b>Total Points</b>	<b>0</b>
	<b>Fine</b>	<b>\$0.00</b>

## **Attachment N – Player Loyalty and Pathway Policy**

To enable Clubs to become established and for existing Clubs to be guaranteed longevity the following restrictions apply to domestic transfers between Clubs;

Clubs may only receive a maximum of three Players from each AFL Canberra club (Juniors and Seniors are separate in this instance); the following exemptions may be applied:

\* Pending approval from the player's former club, a club may request more than three transfers. In circumstances where the former Club agrees to allow more than three players, the approval of the Administration Committee must also be obtained by the Club prior to completing the transfer

\* Home Players returning to their original club are exempt from this rule, pending approval of the Administration Committee

\* Attachment "N" will not be applicable where the former Club does not field a team in the competition level the player is moving to and the former Club has informed the League that they will not be fielding a team in the division

\* Where a player has not played for 24 months they will be excluded from the transfer limit

\* This applies to both the Senior and Junior Clubs

Junior Clubs – For the purpose of this Law, a team in the age group of the players concerned includes a combined team, where there is an agreement by the former Club to field its Players in or refer its Players to that combined team.

Please visit  
[www.aflcanberra.com.au](http://www.aflcanberra.com.au) for  
any changes since  
2<sup>nd</sup> of February 2018.